# **County of Imperial**



## **General Purpose Financial Statements**

For The Fiscal Year Ended June 30, 2004



Photograph by Shelly Smail

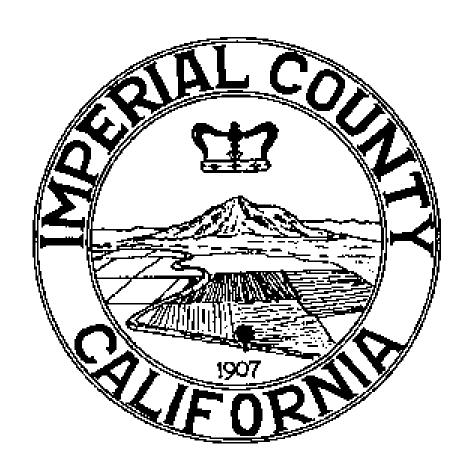
Douglas R. Newland, CPA **County Auditor-Controller** 

#### COUNTY OF IMPERIAL TABLE OF CONTENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2004

	Page <u>No.</u>
Introductory Section	
Letter of Transmittal Certificate of Achievement for Excellence in Financial Reporting Organizational Chart Directory of Public Officials	1-4 5 6 7
Financial Section	
Independent Auditor's Report Management's Discussion and Analysis	8-9 10-18
Basic Financial Statements: Government-wide Financial Statements: Statement of Net Assets Statement of Activities Fund Financial Statements: Balance Sheet – Governmental Funds	19 20 21
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund	22 23
Balances of Governmental Funds to the Statement of Activities  Budgetary Comparison Schedule – General Fund	24 25
Statement of Net Assets – Proprietary Funds	26
Statement of Revenues, Expenses, and Changes in Fund Net Assets – Proprietary Funds	27
Statement of Cash Flows – Proprietary Funds	28
Statement of Fiduciary Net Assets – Fiduciary Funds	29
Statement of Changes in Fiduciary Net Assets – Fiduciary Funds	30
Notes to the Basic Financial Statements Required Supplementary Information – (Other than MD & A)	31-47
Employees' Retirement System – Analysis of Funding Progress Supplementary Information: Combining and Individual Fund Statements and Schedules:	48
Combining Balance Sheet – Nonmajor Governmental Funds	53
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds	54
Additional Financial Information:	
Special Revenue Funds:	
Combining Balance Sheet – Nonmajor Special Revenue Funds	55-57

#### COUNTY OF IMPERIAL TABLE OF CONTENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2004

	Page <u>No.</u>
Special Revenue Funds: Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Nonmajor Special Revenue Funds Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget vs.Actual	58-61
Special Revenue Funds: Library Fund Fire Protection Fund Public Works Roads Fund State/Federal Jail Improvements Fund Criminal Justice Facilities Fund Service Authority Freeway Emergency Fund Mosquito Abatement Fund AB 443 Local Law Enforcement Grant Fund Sheriff's Information Technology System ICCED Funds Other Special Revenue Funds	62 63 64 65 66 67 68 69 70 71
Internal Service Funds: Combining Balance Sheet – Internal Service Funds Combining Statement of Revenues, Expenditures and Changes in Fund Net Assets – Internal Service Funds Combining Statement of Cash Flows – Internal Service Funds	75-77 78-80 81-85
Capital Assets Used in the Operation of Governmental Funds: Comparative Schedules by Source Schedule by Function and Activity Schedule of Changes by Function and Activity	86 87 88
Single Audit Section	
Independent Auditor's Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With "Governmental Auditing Standards"	89-90
Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	91-92
Schedule of Expenditures of Federal Awards	93-100
Schedule of Findings and Questioned Costs	101-102
Status of Prior Year Findings and Questioned Costs	103-104



#### **INTRODUCTORY SECTION**

- Letter of Transmittal
- Certificate of Achievement for Excellence In Financial Reporting
- Organizational Chart
- Directory of Public Officials



#### Douglas R. Newland, CPA

Auditor-Controller dougnewland@imperialcounty.net



#### **County Administration Center**

940 Main Street, Suite 108 El Centro, California 92243 Telephone: 760-482-4535

FAX: 760-482-4557

#### **AUDITOR-CONTROLLER**

The Honorable Board of Supervisors County of Imperial **County Administration Center** 940 Main Street El Centro, CA 92243

#### Honorable Board Members:

The Annual Financial report of the County of Imperial for the fiscal year ended June 30, 2004, is submitted herewith in accordance with Section 25253 of the Government Code of the State of California.

The accompanying financial statements were prepared in accordance with auditing standards generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board, the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the County. We believe the data is presented in a manner designed to fairly set forth the financial position and results of operations of the County as measured by the financial activity of its various funds and account groups, and that all disclosures necessary to enable the reader to gain a full understanding of the County's financial activities have been included.

The County is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1996 and the U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations".

The Annual Financial report is presented in four sections: introduction, management's discussion and analysis, financial statements and federal schedules. The introductory section includes this transmittal letter, the County's organizational chart and a list of principal County officials. The financial section includes the General Purpose Financial Statements, as well as, the Independent Auditors' Report on the financial statements and schedules. The federal section contains information related to the Single Audit, including the Schedule of Expenditures of Federal Awards, findings and guestioned costs, and the Independent Auditors' Report on Compliance and Internal Control.

#### THE REPORTING ENTITY AND ITS SERVICES

The County of Imperial, located in Southern California, on the Mexican border, was established by an act of the State Legislature on August 7, 1907, forming the County from the eastern part of San Diego County. The County is a general law county divided in to five supervisorial districts on the basis of registered population. The County encompasses an area of over 4,597 square miles and includes 7 incorporated cities. The County ranks as one of the top ten agricultural counties in California. It is ranked 31 of 58 counties in terms of population.

The County provides a wide range of services to its residents including law enforcement, medical and health services, education, senior citizen assistance, roads, library services, judicial institutions including support services, airport service, cultural and environmental services, parks and a variety of public assistance programs. Special districts and County service areas provide services to remote geographical areas and communities. These services include fire protection, parks, flood control, water, sewer, street lighting and roads.

The accompanying General Purpose Financial Statements include all organizations, functions and activities of the County for which the County Board of Supervisors is financially accountable. Also included are numerous self-governed school and special districts for which the County acts as depository. The financial reporting for these entities, which are governed and act independently of the County of Imperial, is limited to reporting, as Agency Funds, the total amount of cash and investments and other assets collected for, disbursed by, and held for, these entities.

#### FINANCIAL INFORMATION

The County's internal accounting control system exists to provide reasonable, but not absolute, assurance that assets are safeguarded against loss or unauthorized disposition and to provide reliable records for preparing financial statements and maintaining accountability for assets. The County's internal audit staff actively participates in evaluating and upgrading the internal accounting control system.

As a recipient of Federal and State financial assistance, the County also is responsible for ensuring that an adequate internal control structure is in place to assure compliance with applicable laws and regulations related to public assistance programs. This internal control structure is subject to periodic evaluation by management and the internal audit staff.

The County uses the modified accrual basis of accounting for its Governmental, Debt Service and Fiduciary Funds. Revenues are recognized when they become measurable and available to finance operations of the year. Expenditures are generally recognized when the related fund liability is incurred except for interest on long-term obligations, which is recognized when payment is due. The accrual basis of accounting is used for all Proprietary Fund types. Revenues are recognized when they are earned and become measurable and expenses are recorded when they are incurred.

The objective of budgetary control is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the County's Board of Supervisors. Budgets are adopted for the General Fund, certain Special Revenue Funds, the County Service Areas Debt Service Funds and certain Capital Project Funds. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is maintained at the expenditure object level. Encumbrance accounting is utilized to assure effective budgetary control; purchase orders and contracts are reviewed and a determination is made that valid and sufficient appropriations exist for payment for ordered goods and services. Encumbrances outstanding at year-end do not constitute expenditures or liabilities. Unencumbered appropriations lapse at year-end and encumbrances outstanding at that time are reported as reservations of fund balance for subsequent year expenditures.

<u>General Government Functions</u> - The General Fund is used to account for all activities of a general nature including administration, legislation, public protection, health and welfare, parks and recreation.

<u>Proprietary Operations</u>-Proprietary Funds are used to account for internal service and enterprise activities.

Internal Service Funds include the County's motor vehicle fleet, central duplicating and various insurance loss reserves. The intent is for these functions to operate on a cost recovery basis and provide funds for the replacement of assets. Operating deficits will be recovered through increased charges in subsequent years.

Enterprise Funds consist chiefly of Imperial Airport, The State Transit Program and Landfill Closure/Postclosure fund. These are funded by user charges; deficiencies as a result of operations should be recovered through increased charges in subsequent years.

<u>Fiduciary Operations</u>-The County maintains a significant number of funds to carry out its fiduciary responsibilities. These include funds for school districts, autonomous special districts and taxes.

#### INDEPENDENT AUDIT

State statutes require an annual audit by a Certified Public Accountant. The firm of Hutchinson and Bloodgood LLP has audited the County's financial statements. In addition to meeting the requirements of State law, the audit was also designed to comply with the Federal Single Audit Act of 1996 and OMB Circular A-133. The auditors' reports on these matters are included in these financial statements.

#### **ACKNOWLEDGEMENTS**

I wish to express my appreciation to the entire Auditor/Controller staff, the County departments which participated and our independent auditors, Hutchinson and Bloodgood LLP, for their assistance in the report preparation.

Respectfully submitted,

Douglas R. Newland CPA

Douglas R. Newland

Auditor-Controller

# Office of the Controller State of California

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# AWARD FOR ACHIEVING EXCELLENCE IN FINANCIAL REPORTING

Presented to

# COUNTY OF IMPERIAL

For its Year-End Financial Reports For the Fiscal Year Ended June 30, 2003 This Award for Achieving Excellence in Financial Reporting is presented by the California State Controller to your County for achieving the highest quality in California government accounting and financial reporting.

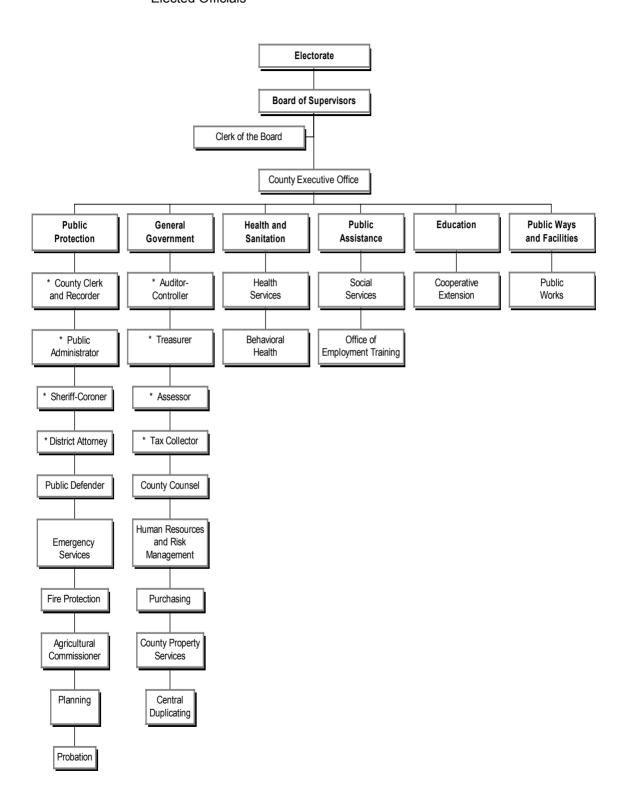


STEVE WESTLY, California State Controller Dated at Sacramento, California, this 26th day of October 2004

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#### Imperial County Organization Chart

\* Elected Officials



#### **Directory of Public Officials**

(as of 6/30/04)

#### **Elected Officials**

Supervisor 1<sup>st</sup> District Supervisor 2<sup>nd</sup> District Victor Carrillo Hank Kuiper Supervisor 3<sup>rd</sup> District Supervisor 4<sup>th</sup> District Supervisor 5<sup>th</sup> District Joe Maruca **Gary Wyatt** Wally Leimgruber Judge, Superior Court Dept. 1 Joseph W. Zimmerman Judge, Superior Court Dept. 2 Christopher Yeager Judge, Superior Court Dept. 3 **Donal Donnelly** Judge, Superior Court Dept. 5 Raymond Cota Judge, Superior Court Dept. 7 Matias R. Contreras Judge, Superior Court Dept. 8 Annie M. Gutierrez Judge, Superior Court Dept. 9 Jeffrey B. Jones Barrett Foerster Judge, Superior Court Brawley Judge, Superior Court Calexico Juan Ulloa Assessor Jose Rodriguez General Government Auditor/Controller **Douglas Newland** General Government Clerk/Recorder **Dolores Provencio** General Government Gilbert Otero District Attorney **Public Protection** 

Public AdministratorNorma SaikhonPublic ProtectionSheriff/CoronerHarold CarterPublic ProtectionTreasurer/Tax CollectorDonna YarnellGeneral Government

#### **Appointed Officials**

Agricultural Commissioner/APCD/Airport
Behavioral Health
Central Duplicating
Child Support Services
County Executive Officer

Clerk of the Board Cooperative Extension County Counsel

County Property Services

Court Executive Officer/Jury Commissioner

EEO/ADA

Fire Protection/Emergency Services

Garage

Health Services/Animal Control/EHS/EMS Human Resources and Risk Management

Information Systems

Library

Office of Employment Training

Planning/Building/Community & Economic Development

Probation/Receiving Home/Juvenile Hall

Public Defender
Public Works
Interim Purchasing
Social Services
Veterans Services

Stephen Birdsall
Michael Horn
Rey Montano
George Holbrook
Robertta Burns
Sylvia Bermudez
Eric Natwick
Ralph Cordova Jr.
Randy Rister
Jose Guillen

Fred Nippins Tim Jones/Ted Turner

Ron Grassi

Robin Hodgkin
Dan DeVoy
Ray Walters
Connie Barrington
Sam Couchman
Jurg Heuberger
Michael Kelley

Gregg McDonough Tim Jones Ted Turner James Semmes Don Vaughn Public Protection Health and Sanitation General Government Public Assistance General Government General Government

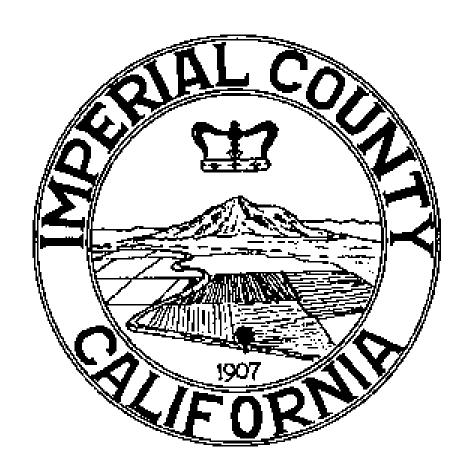
Education

General Government
General Government
Public Protection
General Government
Public Protection
General Government
Health and Sanitation
General Government
General Government

Education

Public Assistance
Public Protection
Public Protection
Public Protection
Public Protection
Public Ways/Facilities
General Government
Public Assistance
Public Assistance





#### **FINANCIAL SECTION**

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Notes to Financial Statements
- Required Supplementary Information





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#### INDEPENDENT AUDITORS' REPORT

Board of Supervisors County of Imperial El Centro, California 92243

We have audited the accompanying financial statements of the governmental activities, the business type activities, the aggregate discretely presented component unit, each major fund and the aggregate remaining fund information of the County of Imperial, California, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements as listed in the table of contents. The financial statements are the responsibility of the County of Imperial, California's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business type activities, the aggregate discretely presented component unit, each major fund and the aggregate remaining fund information of the County of Imperial, California, as of June 30, 2004, and the respective changes in financial position and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2005 on our consideration of the County of Imperial, California's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.



The Management's Discussion and Analysis and budgetary comparison information on page 10 through 18, and page 25, respectively, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consist primarily of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the County of Imperial, California, basic financial statements taken as a whole. The introductory section, combining and individual nonmajor fund financial statements, are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is also not a required part of the basic financial statements of the County of Imperial. The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards, have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

Hutchison and Bloodgood LLP

March 29, 2005

# County of Imperial Management's Discussion and Analysis For the Year Ended June 30, 2004

The discussion and analysis of the financial performance of the County of Imperial (County) provides an overview of the County's financial activities for the year ended June 30, 2004. The intent of this discussion and analysis is to look at the County's financial performance as a whole: users of these financial statements should read this discussion and analysis in conjunction with the transmittal letter at the front of this report and the County's basic financial statements following this section to enhance their understanding of the County's financial performance. All amounts, unless otherwise indicated, are expressed in thousands of dollars.

#### **FINANCIAL HIGHLIGHTS**

- The assets of the County exceeded its liabilities at the close of the 2003-2004 fiscal year by \$68,903 (Net Assets). (\$15,014) is Unrestricted Net Assets. Of this amount \$50,391 may be used to meet the County's ongoing obligations to citizens and the creditors, (\$65,405) is the obligation for Pension Bonds and \$8,752 (Restricted Net Assets) may be used for the County's ongoing obligations with external restrictions. (See detail at Table 1).
- The County's net assets increased by \$1,030 during the current fiscal year. Governmental activities increased the County's net assets by \$1,581; also, business-type activities net assets decreased by (\$551).
- As of June 30, 2004, the County's governmental funds reported total ending fund balances of \$58,264, a increase of 3.0% in comparison with the prior year. Approximately 34.3% or \$19,961 is available for spending (*Unreserved fund balance*). See further discussion in Financial Analysis of the County's Funds on pages 12-16.
- At the end of the current fiscal year, unreserved fund balance for the General Fund was \$2,767 or 2.1 % of total General Fund expenditures.
- The County's total long-term debt decreased in the amount of (\$1,908) in comparison with the prior year. Compensated absences increased by \$272 and existing long-term debt decreased in 2003-2004.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. These statements are organized so that readers can understand the County of Imperial as a financial whole or as an entire operating entity. The County's basic financial statements are comprised of three components: 1) Government-wide financial statements; 2) Fund financial statements; and 3) Notes to the financial statements. This report also contains other supplementary information in addition to the financial statements themselves.

#### 1. Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the County's assets and liabilities, with the difference between the two reported as net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event takes place regardless of when cash is received or paid. Thus, some revenues and expenses are reported in this statement for some items that will only result in cash inflows and outflows in future fiscal years.

Both the Statement of Net Assets and the Statement of Activities distinguishes between activities that are primarily financed with taxes and intergovernmental revenues (governmental activities) and those that are intended to recover all or a significant portion of their costs through user fees and charges for services (business-type activities). The County's governmental activities include general government, public protection, public ways and facilities, health and sanitation, public assistance, and education. The business-type activities of the County include the operation of the Imperial Airport, Closure/Postclosure (Landfill) and other County Service Areas (CSAs).

Component units are included in our basic financial statements and consist of legally separate entities for which the County is financially accountable and that have substantially the same board as the County or provide services entirely to the County. An example of the County's blended component unit is the Imperial County Employees' Retirement Association (ICERA). The Children and Families First Commission (the Commission) is reported as a discretely presented component unit because there is some financial accountability by the Commission to the County Board.

The government-wide financial statements are presented on pages 19-20 of this report.

#### 2. Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds - not the County as a whole. A fund is a fiscal and accounting entity designated to report information about groupings of related accounts which are used to maintain control over resources that have been segregated for specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. All of the County's funds can be divided into three broad categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds** are used to account for activities that are similar in nature to the governmental activities in the government-wide financial statements. However, unlike the government wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be used in evaluating Imperial County's near-term financing requirements and available resources.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This will allow readers to get a better understanding of the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County reports three major individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for each of the major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements located in the Combining and Individual Fund Statements and Schedules.

The basic governmental fund financial statements are presented on pages 21-25 of this report.

Proprietary funds are reported in two ways: enterprise funds and internal service funds. Enterprise funds are reported as functions presented as business-type activities in the government-wide financial statements. The County uses enterprise funds to account for the Imperial Airport, Landfills and other County Service Areas (CSAs) operations. Internal service funds are used to account for costs internally among the County's various functions. The County uses the following internal service funds: Garage, Central Duplicating, Centralized Mail, Flood Control, Communications Services, Liability Insurance, Workers' Compensation Insurance, Unemployment Insurance, Health and Dental/Vision Benefits, Medical Malpractice, and Auto Liability. Because such functions predominantly benefit governmental rather than business-type activities, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for Imperial Airport and Closure/Postclousure (Landfills), both of which are considered to be major funds of the County. All other enterprise funds have been combined into a single aggregated column for presentation. Internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements.

The basic proprietary fund financial statements are presented on pages 26-28 of this report.

**Fiduciary funds** are used to account for resources held for the benefit of parties outside the county government. Although these funds are presented in the fund set of statements, they do not appear in the government-wide financial statements because the resources of fiduciary funds are not available to support the County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements are presented on pages 29-30 of this report.

#### 3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in both government-wide and fund financial statements.

The notes to the financial statements are presented on pages 31-47 of this report.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the County, assets exceeded liabilities by \$68,903 (see Table 1) at the close of the current fiscal year.

The largest portion of the County's net assets, \$75,165 reflects its investment in capital assets (e.g. land, structures and improvements, infrastructure, vehicles, furniture and equipment, and construction in progress), less any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the County's net assets, \$8,752, represents resources that are subject to external restrictions on how they may be used. The major portion of the restricted net assets is constrained for debt repayment. The remaining balance of total net assets is (\$15,014). Of which \$50,391 is unrestricted and may be used to meet the County's ongoing obligations to citizens and creditors, and (\$65,405) is obligation for Pension Bonds.

At the end of the current fiscal year, the County as a whole and for its governmental activities reported positive balances in two categories of net assets. In the business-type activities the County reported negative restricted net assets of (\$1,922). This is the result of an increase in operating expenses for the Closure/Postclosure (Landfill).

Table 1 – County of Imperial's Net Assets For the Year Ended June 30, 2004 (In Thousands)

	(	Governmental <u>Activities</u>	В	usiness-Type <u>Activities</u>	<u>Totals</u>
Current Assets and Other Assets	\$	92,470	\$	7,198	\$ 99,668
Capital Assets		<u>79,173</u>		<u>5,582</u>	 84,755
Total Assets		171,643		12,780	 184,423
Current and Other Liabilities		20,421		200	20,621
Long-Term Liabilities		85,809		9,090	94,899
Total Liabilities		106,230		9,290	115,520
Net Assets: Invested in Capital Assets, Net of					
Related Debt		69,583		5,582	75,165
Restricted		10,674		(1,922)	8,752
Unrestricted		(14,844)		(170)	 (15,014)
Total Net Assets	\$	65,413	\$	3,490	\$ 68,903

As shown in Table 2, the County's net assets increased by \$1,030 during the current fiscal year.

Table 2 - County of Imperial's Changes in Net Assets For the Year Ended June 30, 2004

	Governmental Activities	Business-Type <u>Activities</u>	<u>Total</u>
Revenues:			
Program revenues:			
Charges for services	\$ 44,45		\$ 45,221
Operating grants and contributions	142,17	78 1,637	143,815
General Revenues:			
Property taxes	12,34		12,347
Sales taxes	9,20		9,204
Franchise taxes	67	•	670
Motor Vehicle in-lieu taxes	8,40		8,405
Federal in-lieu taxes	1,61		1,615
Unrestricted investment earnings	2,45		2,586
Gain on sales of fixed assets		-	97
Other	11,08		11,082
Total revenues	232,50	2,540	235,042
Expenses:			
General government	48,54	.1 -	48,541
Public protection	53,71		53,715
Health and Sanitation	30,70		30,701
Public assistance	84,07		84,073
Public ways and facilities	9,45		9,452
Interest on long-term liabilities	4,43	- 9	4,439
Airport		- 784	784
Closure/Postclosure Waste		- 264	264
County Service Areas, other		- 2,043	2,043
Total expenses	230,92	3,091	234,012
Increases in net assets before transfers Transfers In & Out	1,58		1,030
	\$ 1,58	<u> </u>	\$ 1,030
Increase (decrease) in net assets	<u>φ 1,30</u>	<u>v (551)</u>	<u>Φ 1,030</u>

#### **Governmental Activities**

Governmental activities increased the County's net assets by \$1,581 for the year ended June 30, 2004, thereby accounting for 3.05% the total increase in the net assets of the County. Key elements of this increase were fueled by a hiring freeze and budget cuts.

- Total revenue for the County's governmental activities increased 12.5%.
- The County's long-term debt decreased by 2.17%.
- As an arm of the state government, operating grants and contributions serve multiple programs, representing 63.5% of the County's program revenue for governmental activities, and are tied to mandated services such as public assistance, health, and mental health. These revenue sources increased 17.3% over the prior year primarily to increased funding related to mandated programs.
- Taxes and investment earnings that are generated locally provide the Board of Supervisors (Board) with most of its discretionary spending power. Property taxes increased 2.7% due higher collection rates.
- Total expenses for governmental activities increased by 6.3% with increases in all major functions. The County's major cost component is salaries and benefits.
- The County recorded \$11,082 in revenue for the current fiscal year, which is classified as an other item, which includes aircraft tax \$28, transit occupancy tax \$64, deed transfer \$441, fines and forfeitures of \$4,058 other taxes \$2,200 and other contributions \$4,291.

#### **Business-type Activities**

Business-type activities' net assets decreased the County's net assets by (\$551). The main reason for this decrease is due to the reduction of State Cal Trans funding for Transportation and Closure/Postclosure revenues and expenditures.

#### **Financial Analysis of the Government's Funds**

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

#### **Governmental Funds**

The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At June 30, 2004, The County's governmental funds reported total fund balances of \$58,264 a 2.6% increase in comparison with the prior year. Approximately 34.3% or \$19,961 of the total fund balances constitutes unreserved fund balance, which is available to meet the County's current and future needs. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has been committed to 1) to pay debt service \$6,580, 2) to reflect CDBG loans receivable in which the County acts as a conduit for intergovernmental loans to entities within the County \$1,928, 3) to reflect COP monies \$2,054, 4) reserved for monies received from tobacco settlement endowment fund \$20,554, and 5) a variety of other restricted purposes \$7,187.

The County's management may also designate unreserved fund balance to a particular function, project, or activity; however designated fund balance is available for appropriations at any time.

The General Fund is the chief operating fund of the County. At June 30, 2004, unreserved fund balance of the General Fund was \$2,767. As a measure of the General Funds' liquidity, it may be helpful to compare both unreserved fund balance and fund balance to total fund expenditures. Unreserved fund balance represents 2.1% of total General Fund expenditures, while total fund balance represents 21.7% of total General Fund expenditures.

Revenues for governmental functions totaled \$200,415 at June 30, 2004, which represents an increase of 6.2% from fiscal year 2002-2003. The largest increases in revenues were in Federal Aid Revenues, which increased 27.1% and was primarily due to increases in project costs reimbursements. Intergovernmental revenues experienced decreases of 3.7%.

Expenditures for government functions totaled \$197,517 at June 30, 2004 which represents an increase of 3.7% from fiscal year 2002-03. The largest increases occurred in public assistance, which increased 6.5% and In addition, public protection and health, sanitation, and public assistance increased by approximately 3.9%.

#### **Proprietary Funds**

The proprietary fund provides similar information to the government-wide financial statements, but in more detail.

The net assets of the enterprise funds decreased by (\$551). State Transit Program decreased 7.1% or \$351 in other reimbursements and \$200 in Federal Aid.

The internal service funds carried \$11,152 in unrestricted net assets as a result of recognition of self-insurance liabilities. Claims payable were \$8,828 at June 30, 2004.

#### **GENERAL FUND BUDGETARY HIGHLIGHTS**

Differences between the original budget and the final amended budget resulted in a \$8,580 increase in appropriations that is briefly summarized as follows:

- \$1,381 increase in the County's Health and Sanitation appropriations was the result of unanticipated grants for border health initiatives.
- \$4,786 increase in the County's Public Assistance appropriations represents increase program costs for various social services programs.
- \$1,837 increase in the County's Public Protection appropriations was the result of unanticipated grants for initiatives.
- \$576 of the increase in the County's appropriations was the result of unanticipated grants and contributions from other governments. The remaining portion consisted of small increases in appropriations for normal operations in the remaining forty-eight budget units that comprise the General Fund.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets

As of June 30, 2004, the County's investment in capital assets for its governmental and business-type activities amounted to \$84,755 (net of accumulated depreciation). The investments in capital assets are comprised of land, infrastructure, structures and improvements, furniture and equipment, vehicles, and construction in progress. The County, according to GASB 34 guidelines, has elected retroactively to include all infrastructure assets dating back to 1980.

Table 3 -The County's Capital Assets (Net of accumulated depreciation)

		rnmental <u>ivities</u>	Busines <u>Activ</u>		<u>Total</u>
Land Construction in progress Infrastructure Structures & Improvements Vehicles Furniture and Equipment	\$	2,070 4,785 34,879 26,135 3,353 7,951	\$	685 - - 4,869 28	\$ 2,755 4,785 34,879 31,004 3,353 7,979
Total	<u>\$</u>	79,173	\$	5,582	\$ 84,755

The major capital events during the current fiscal year include the following:

- A variety of small construction and rehabilitation projects were started during the current fiscal year: road paving projects, and several others remodeling projects.
- The new Brawley Administration Facility became operational during the fiscal year 2003-04.

#### **Long-Term Debt**

At the end of the current fiscal year, the County had total long-term debt outstanding of \$85,825. This amount is comprised of \$8,160 of certificates of participation. \$65,405 represents debt outstanding for the pension obligation bond. \$7,899 in earned compensated absences, \$2,932 State of California Child Support claim, and \$1,429 capital lease obligations.

Table 4 - The County's Outstanding Debt

	Governmental Activities	Business-type Activities		Totals
Employee Compensated Absences	\$ 7,883	\$ 	16	\$ 7,899
Capital Lease Obligation	1,429		-	1,429
St. of California Child Support Claim	2,932		-	2,932
Pension Funding Bonds 1997	32,140		_	32,140
Pension Funding Bonds 2002	33,265		_	33,265
1999 Certificates of Participation	 8,160			 8,160
Total	\$ 85,809	\$	16	\$ 85,825

#### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The County currently faces a less than favorable economic environment. Due to the County being heavily dependent on agriculture, it experiences chronically high unemployment, which puts pressure on the County to provide social and medical services.

The County's general revenues, sometimes referred to as discretionary revenues, continue to experience little to no growth. At the same time, the portion of the County's budget that rely on these revenues continue to experience increased costs due to cost of living and medical insurance increases.

The State's economic downturn, coupled with a huge reduction in income taxes, has created a state budget deficit of over \$30 billion dollars. The State has historically reduced city and county revenues in order to help balance their own budget. This budget crisis is expected to last at least two to three years, if not longer.

#### REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the County's finances and to show the County's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Mr. Douglas R. Newland, CPA, Imperial County Auditor-Controller, 940 Main Street, Suite 108, El Centro, California, 92243, (760) 482-4556 or visit the website at www.imperialcounty.net



#### **Statement of Net Assets**

June 30, 2004

	Governmental Business-Type Activities Activities Total		nponent Unit		
Assets:					
Cash and cash equivalents	\$	45,976	\$ 6,938	\$ 52,914	\$ 4,269
Cash with Fiscal Agent		22,635	-	22,635	-
Deposits with Others		84	-	84	-
Receivables (net):					
Accounts		11,630	187	11,817	-
Interest		481	40	521	25
Taxes		785	-	785	-
Loans		2,733	-	2,733	-
Internal balances		29	(29)	-	-
Due from other governmental funds		7,544	62	7,606	-
Inventories and Prepaid Expenses		573	-	573	-
Capital assets (net of accumulated depreciation):					
Land		2,070	685	2,755	_
Construction in progress		4,785	-	4,785	_
Infrastructure		34,879	-	34,879	_
Structures & Improvements		26,135	4,869	31,004	_
Vehicles		3,353	28	3,381	_
Furniture & Equipment		7,951		 7,951	 
Total assets		171,643	 12,780	 184,423	 4,294
Liabilities:					
Claims payable		8,828	-	8,828	-
Accounts payable		1,972	159	2,131	6
Accrued payroll		5,062	11	5,073	-
Interest payable		17	-	17	-
Due to other governmental funds Noncurrent liabilities:		4,542	30	4,572	1
Due within one year		5,514	4	5,518	
Due in more than one year		80,295	9,086	89,381	-
Total liabilities		106,230	9,290	115,520	7
Net Assets:					
Invested in capital assets, net of related debt		69,583	5,582	75,165	_
Restricted for:		0,,000	0,002	70,100	
Special Revenue		3,821	-	3,821	_
Capital projects		273	-	273	_
Debt service		6,580	-	6,580	_
Public Ways & Facilities		´ -	(1,922)	(1,922)	-
Unrestricted		(14,844)	 (170)	(15,014)	4,287
Total net assets	\$	65,413	\$ 3,490	\$ 68,903	\$ 4,287

#### **Statement of Activities**

Year Ended June 30, 2004

					Prog	ram Revenu	es		1	Net (Expense	xpense) Revenues and Changes in				Net Asset		
										Prima	ry G	overnen	ent				
					(	Operating		Capital			Bu	siness-					
			Ch	arges for	G	rants and		Grants and	Go	vernmental	,	Туре			Con	ponent	
Functions	Exper	ıses	S	ervices	Co	ntributions		Contributions	A	Activities	Ac	tivities		Total	1	Unit	
Primary Government:																	
Governmental Activities																	
General Government	\$ 48	3,541	\$	25,872	\$	848	9	-	\$	(21,821)	\$	-	\$	(21,821)	\$	-	
Public Protection	53	3,715		8,174		31,687		-		(13,854)		-		(13,854)		-	
Health & Sanitation	30	),701		2,142		27,894		-		(665)		-		(665)		-	
Public Assistance	84	,073		8,245		73,469		-		(2,359)		-		(2,359)		-	
Public Ways & Facilities	9	,452		19		8,280		-		(1,153)		-		(1,153)		-	
Interest on long-term liabilities	4	1,439		-		-		-		(4,439)		-		(4,439)		-	
Total Governmental Activities	230	,921		44,452		142,178	_	-		(44,291)		-		(44,291)		-	
Business Activities				_						_							
Airport		784		477		(120)						(427)		(427)			
Closure/Postclosure		264		253		(120)		-		-		(11)		(11)		-	
Other	2	2,043		39		1,757		-		-		(247)		(247)		-	
				769			_										
Total Business Type Activities Total Primary Government		3,091 1,012	\$	45,221	\$	1,637 143,815	9	<u>-</u> § -	\$	(44,291)	\$	(685) (685)	\$	(685)	\$		
<u> </u>	\$ 234	1,012	<b>D</b>	43,221	Ф	143,613	= =	-	<b>.</b>	(44,291)	<b>D</b>	(083)	<b>D</b>	(44,970)	Þ		
Component Units: Children and Families First Commission	• •	015	e.		e	2.557	a	ħ	e		e		e.		e.	(250)	
		2,915 2,915	<u>\$</u> \$		3	2,557	<u> </u>		\$		3		3		3	(358)	
Total Component Units	\$ 2	2,913	<u>\$</u>		\$	2,557	- 1	-	<u>\$</u>		\$		2		\$	(358)	
	Genera	l Reve	enues:														
	Prope	erty Ta	X						\$	12,347	\$	-	\$	12,347	\$	-	
	Sales	Tax								9,204		-		9,204		-	
	Franc	hises 1	Гах							670		-		670		-	
	Moto	r Vehi	cle In-	Lieu Taxes	S					8,405		-		8,405		-	
	Feder	al In-L	ieu T	axes						1,615		-		1,615		-	
	Other									11,082		-		11,082		-	
	Unres	stricted	Inves	stment Earr	ings					2,452		134		2,586		_	
				Fixed Asset	_					97		_		97		_	
	Trans	fers In	(Out)	)						_		_		_		_	
				revenues						45,872		134		46,006			
	_			net assets						1,581		(551)		1,030		(358)	
	Net ass	•	_							63,832		4,041		67,873		4,645	
	Net ass		_	U					\$	65,413	\$	3,490	\$	68,903	\$	4,287	
	1101 433	- CI - CI	umg						Ψ	05,715	Ψ	5,770	Ψ	50,705	Ψ	1,201	

#### **Balance Sheet**

#### **Governmental Funds**

June 30, 2004

	(	General	R	Special Revenue Funds	Gov	Other ernmental Funds	Total Governmental Funds		
Assets:									
Cash and cash equivalents	\$	4,376	\$	14,227	\$	5,062	\$	23,665	
Cash with Fiscal Agent		22,608		27		-		22,635	
Deposits with Others		-		84		-		84	
Receivables (net):									
Accounts		8,242		3,338		68		11,648	
Interest		223		98		33		354	
Taxes		652		133		-		785	
Loan		-		2,733		-		2,733	
Due from other funds		5,010		2,061		_		7,071	
Inventories and Prepaid Expenses		267		244		-		511	
Total assets	\$	41,378	\$	22,945	\$	5,163	\$	69,486	
T. 1776 I.E. 18.1		<u> </u>				<u> </u>		<u> </u>	
<b>Liabilities and Fund Balances:</b> Liabilities:									
Accounts payable	\$	4,050	\$	866	\$	(3,178)	\$	1,738	
Accrued payroll		3,958		998		_		4,956	
Interest payable		-		10		5		15	
Due to other funds		2,974		1,509		30		4,513	
Total Liabilities		10,982		3,383		(3,143)		11,222	
Fund Balances: Reserved for:						_			
General		1,648		_		_		1,648	
Encumbrances		1,850		1,645		273		3,768	
Inventories		267		248		_, =		515	
Debt service		20,		2.0		6,580		6,580	
Capital Outlay		1,227		_		-		1,227	
Loan		-		1,928		_		1,928	
COPS		2,054		1,720		_		2,054	
Endowment Op Funds		20,554		_		_		20,554	
Other		20,334				_		29	
Unreserved, reported in		2)		_		_		2)	
General Fund		2,767						2,767	
Special Revenue Funds		2,707		15,741		=		15,741	
Capital Projects Funds		- -		13,741		1,453		1,453	
Total Fund Balances		30,396		19,562		8,306		58,264	
Total Liabilities and Fund Balances	\$	41,378	\$	22,945	\$	5,163	\$	69,486	

# Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Assets

June 30, 2004

Amounts reported for governmental activities in the statement of net assets are different because:	
Total fund balance - governmental funds	\$ 58,264
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The cost of the assets is \$154,233 and the accumulated depreciation is \$77,573.	76,660
Internal service funds are used by management to charge the costs of motor pool, printing, mail system. communications, and insurance to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.	16,135
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	 (85,646)
Total net assets - governmental activities	\$ 65,413

#### Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

Year Ended June 30, 2004

(amounts expressed in thousands)

Revenues: Taxes	\$	Funds	 ınds	Total Governmental Funds		
Taxes	\$					
	19,269	\$ 2,814	\$ -	\$	22,083	
Licenses and Permits	1,601	-	<del>-</del>		1,601	
Fines, Forfeitures & Penalties	3,093	831	135		4,059	
Use of Money & Property	1,531	378	70		1,979	
Intergovernmental Aid	66,702	20,126	62		86,890	
Federal Aid	31,795	22,734	758		55,287	
Charges for Services	15,945	4,678	121		20,744	
Sale of Fixed Assets	_	4	<b>-</b>		4	
Other Revenues	 	 2,881	 4,887		7,768	
Total revenues	 139,936	 54,446	 6,033		200,415	
Expenditures:						
Current:						
General Government	14,429	269	6,292		20,990	
Public Protection	43,313	11,571	5		54,889	
Health & Sanitation	25,378	5,525	-		30,903	
Public Assistance	58,618	22,407	-		81,025	
Public Ways & Facilities	-	9,710	-		9,710	
Total expenditures	141,738	49,482	6,297		197,517	
Excess (deficiency) of revenues						
over (under) expenditures	 (1,802)	 4,964	 (264)		2,898	
Other financing sources (uses):						
Transfers	214	(240)	26		=	
Endowment Funds	-	-	-		-	
COP Bonds Uses	(514)	-	-		(514)	
Proceeds of COP bonds	(930)	-	-		(930)	
Sale of capital assets	 	 -	-		-	
Total other financing sources (uses)	(1,230)	(240)	26		(1,444)	
Net change in fund balances	(3,032)	4,724	(238)		1,454	
Fund balances - beginning	33,428	14,838	8,544		56,810	
Fund balances - ending	\$ 30,396	\$ 19,562	\$ 8,306	\$	58,264	

The notes to the financial statements are an integral part of this statement.

### Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Government Funds to the Statement of Activities

Year Ended June 30, 2004

Amounts reported for governmental activities in the	statement of activities are different because:									
Net change in fund balances-total governmental	funds		\$	1,454						
Governmental funds report capital outlays as expenditures. However, in the statement of activities, assets with an initial, individual cost of more than \$3 are capitalized and the cost is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.										
	Capital outlays	\$ 14,210								
	Loss on disposal of capital assets Proceeds from sales of capital assets	(6,098) 97								
	Depreciation expense	(7,186)		1,023						
Additional accrued interest calculated on bonds payable										
Long-term liabilities, including bonds payable, de	creased during the year in the amount of (2,216	6)		(2,216)						
In the statement of activities, certain operating excomptime earned) are measured by the amou. In the governmental funds, however, expenditured (essentially, the amounts actually paid).	nts earned during the year. res for these items are measured by the amount	of financial resources		(7)						
Internal service funds are used by the County to c services to individual funds. The net revenue o	= = = = = = = = = = = = = = = = = = = =			(3,112)						
Change in net assets of governmental activities			\$	1,581						

# Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual General Fund

Year Ended June 30, 2004 (amounts expressed in thousands)

		Budgeted Amounts Original Final				Actual Amounts		Variance with Final Budget - Positive (Negative)	
Revenues:		Tightur_		Timur		mounts	(11	egative	
Taxes	\$	19,299	\$	19,299	\$	19,269	\$	(30)	
Licenses and Permits	•	1,780	,	1,851	,	1,601	•	(250)	
Fines, Forfeitures & Penalties		3,386		3,386		3,093		(293)	
Use of Money & Property		2,441		2,442		1,531		(911)	
Intergovernmental Aid		64,162		62,411		66,702		4,291	
Federal Aid		37,463		40,800		31,795		(9,005)	
Charges for Services		12,205		16,406		15,945		(461)	
Total revenues		140,736		146,595		139,936		(6,659)	
Expenditures:									
Current:									
General Government		14,052		14,628		14,429		199	
Public Protection		44,656		46,493		43,313		3,180	
Health & Sanitation		26,789		28,170		25,378		2,792	
Public Assistance		57,968		62,754		58,618		4,136	
Public Ways & Facilities		44		44				44	
Total expenditures		143,509		152,089		141,738		10,351	
Excess of expenditures over revenues		(2,773)		(5,494)		(1,802)		3,692	
Other financing sources (uses):									
Transfers		-		-		214		214	
Endowment Funds		-		-		-		-	
COP Bonds Uses		-		-		(514)		(514)	
Proceeds of COP Bonds						(930)		(930)	
Net change in fund balances		(2,773)		(5,494)		(3,032)		2,462	
Fund balances - beginning		33,428		33,428		33,428		_	
Fund balances - ending	\$	30,655	\$	27,934	\$	30,396	\$	2,462	

#### Statement of Net Assets Proprietary Funds

#### June 30, 2004

(amounts expressed in thousands)

	Business-type Activities-Enterprise Funds								Governmental Activities	
	Imperial Airport		Other Enterprise						Internal Service	
ASSETS:			Closure/ Postclosure		Enterprise Funds		Total		Service Funds	
Current Assets:		inport	103	stclosurc		unus		Total		1 unus
Cash and cash equivalents	\$	(121)	\$	6,403	\$	656	\$	6,938	\$	22,311
Receivables (net):	Ψ	(121)	Ψ	0,105	Ψ	020	Ψ	0,750	Ψ	22,511
Accounts		2		_		185		187		(18)
Interest		_		36		4		40		127
Due from Other Funds		_		-		33		33		503
Inventories and Prepaid Expenses		_		_		-		-		62
Total Current Assets		(119)		6,439		878		7,198		22,985
Noncurrent Assets:										,
Land		662		_		23		685		23
Construction in process		_		_		_		_		_
Structures & Improvements		10,739		_		50		10,789		163
Vehicles		-		_		-		-		5,865
Equipment		75		_		_		75		1,980
Accumulated Depreciation		(5,917)		_		(50)		(5,967)		(5,519)
Total Noncurrent Assets		5,559		-		23		5,582		2,512
		-,,,,,						-,		_,
Total Assets	\$	5,440	\$	6,439	\$	901	\$	12,780	\$	25,497
LIABILITIES:										
Current Liabilities:										
Claims Payable		-		-		-		-		8,828
Accounts Payable		10		-		149		159		234
Interest Payable		-		-		-		-		2
Accrued Payroll		7		-		4		11		106
Due to Other Funds		26		-		4		30		29
Current portion of compensated absences		1		-		3		4		4
Capital Lease Obligations-										
Current Portion		-		-		-		-		-
Total Current Liabilities		44		-		160		204		9,203
Noncurrent Liabilities:										
Compensated Absences		13		-		-		13		159
Accrued Closure/Postclosure		-		9,073		-		9,073		-
Capital Lease Obligations-										
Net of Current Portion		-		-		-		-		-
Total Noncurrent Liabilities		13		9,073		-	_	9,086		159
Total Liabilities		57		9,073		160		9,290		9,362
NET ASSETS:										
Invested in Capital Assets, net of related debt		5,559		-		23		5,582		2,512
Restricted		(4)		(2,634)		716		(1,922)		2,471
Unrestricted		(172)				2		(170)		11,152
Total Net Assets	\$	5,383	\$	(2,634)	\$	741	\$	3,490	\$	16,135

The notes to the financial statements are an integral part of this statement.

#### Statement of Revenues, Expenses and Changes in Net Assets Proprietary Funds

For the Fiscal Year Ended June 30, 2004 (amounts expressed in thousands)

	Bus	Governmental Activities				
	Imperial Airport	Closure/ Postclosure	Other Enterprise Funds	Total	Internal Service Funds	
<b>Operating Revenues:</b>						
Charges for Services	\$ 477	\$ 253	\$ 39	\$ 769	\$ 23,951	
Other Revenues		-			2	
Total Operating Revenues	477	253	39	769	23,953	
Operating Expenses:						
Salaries and Benefits	105	-	69	174	1,816	
Services and Supplies	202	264	1,974	2,440	24,836	
Depreciation	477	-	· -	477	811	
Total Operating Expenses	784	264	2,043	3,091	27,463	
Operating Income (Loss)	(307)	(11)	(2,004)	(2,322)	(3,510)	
Non-operating Revenues (Expenses):						
Gain (Loss) on Sale of Fixed Assets	-	_	-	-	93	
Intergovernmental Aid	-	-	1,572	1,572	-	
Federal Aid	(120)	-	185	65	-	
Changes in Designated Reserve	-	-	-	-	(168)	
Other	_	-	_	-	· -	
Interest - Income	(2)	125	11	134	473	
Total Non-Operating Revenues	(122)	125	1,768	1,771	398	
Net Income (Loss) before Transfers	(429)	114	(236)	(551)	(3,112)	
Transfers in (out):						
Transfers In	_	-	=	-	-	
Transfers Out	_	_	_	_	_	
Total Transfers In (Out)		·				
Change in Net Assets	(429)	114	(236)	(551)	(3,112)	
Net Assets - Beginning	5,812	(2,748)	977	4,041	19,247	
Net Assets - Ending	\$ 5,383	\$ (2,634)	\$ 741	\$ 3,490	\$ 16,135	

The notes to the financial statements are an integral part of this statement.

# **Statement of Cash Flows**

# **Proprietary Funds**

For the Fiscal Year Ended June 30, 2004 (amounts expressed in thousands)

·	Business-type Activities-Enterprise Funds							ernmental	
								ctivities	
				Other					nternal
		iperial irport		losure/ tclosure		nterprise Funds		Total	Service Funds
Cash flows from operating activities:		проге	103	telosure		i unus		Total	1 unus
Cash received from users	\$	477	\$	253	\$	471	\$	1,201	\$ 23,907
Cash received from operating activities		59		264		_		323	340
Cash paid to suppliers		(202)		(273)		(2,012)		(2,487)	(24,590)
Cash paid to employees		(106)		_		(69)		(175)	(1,821)
Cash paid for operating activities		-		_		-		-	(172)
Net cash provided by (used) operating activities		228		244		(1,610)		(1,138)	(2,336)
Cash flows from noncapital financing activities:						(1,010)		(1,150)	 (2,550)
Other		_		_		_		_	_
Receipt of federal aid		(120)		_		185		65	_
Receipt of intergovernmental aid		-		_		1,572		1,572	-
Net cash provided by (used) in non-capital									
financing activities		(120)		-		1,757		1,637	-
Cash flows from capital and related financing activities:									
Acquisition of capital assets		-		-		-		-	(811)
Proceeds from sale of equipment		-		-		-		-	137
Transfer in to purchase equipment									 -
Net cash used by capital and related financing activities  Cash flows from investing activities:									 (674)
Interest received (paid)		(2)		126		11		135	472
Net increase (decrease) in cash and cash equivalents		106		370		158		634	(2,538)
Cash and cash equivalents - beginning		(227)		6,033		498		6,304	24,849
Cash and cash equivalents - ending	\$	(121)	\$	6,403	\$	656	\$	6,938	\$ 22,311
Reconciliation of operating income (loss) to net									
Cash provided by operating activities:									
Operating Income (Loss)		(307)		(11)		(2,004)		(2,322)	(3,510)
Adj. to reconcile operating income (loss) to net cash									
Provided by (used in) operating activities:									
Depreciation expense		477		-		-		477	809
Decrease (Increase) in accounts receivable		36		-		15		51	8
Decrease (Increase) in interest receivable		-		(9)		(1)		(10)	(9)
Decrease (Increase in prepaid expenses		-		-		-		-	26
Decrease (Increase) in due from other funds		9		-		233		242	226
Increase (Decrease) in accounts payable		3		-		148		151	62
Increase (Decrease) in interest payable		(1)		-		-		(1)	-
Increase (Decrease) in accrued liabilities		-		-		-		-	1,576
Increase (Decrease) in due to other funds		9		-		(1)		8	(83)
Increase (Decrease) in insurance loss expense		-		- 		-		<u>-</u>	(1,444)
Increase (Decrease) in postclosure costs liability		-		264		-		264	-
Increase (Decrease) in compensated absences		2						2	 3
Total adjustments		535		255		394		1,184	1,174
Net cash provided (used) by operating activities	\$	228	\$	244	\$	(1,610)	\$	(1,138)	\$ (2,336)

The notes to the financial statements are an integral part of this statement.

### Statement of Fiduciary Net Assets June 30, 2004

(amounts expressed in thousands)

		Tr	ust Funds				
	ion Trust	Spec	cial District	T		A	
	d other ree Benefits	Sch	and ool District		vestment Trust	Agency Funds	Total
Assets:							
Cash and cash equivalents	\$ 1,354	\$	104,167	\$	17,020	\$ 58,588	\$ 181,129
Cash with Fiscal Agent	-		-		-	-	-
Accounts Receivable-Net	15		-		51	4,207	4,273
Taxes Receivable-Net	-		-		-	27,477	27,477
Interest Receivable	-		24		53	788	865
Prepaid Expenses	-		-		-	-	-
Due From Other Funds	-		108		908	1,874	2,890
Deposits with Others	 				2,259	 23,366	25,625
Total Assets	\$ 1,369	\$	104,299	\$	20,291	\$ 116,300	\$ 242,259
Liabilities :							
Accounts Payable	\$ -	\$	39	\$	1,239	\$ 21,739	\$ 23,017
Interest Payable	-		-		1,407	2	1,409
Due to Other Funds	-		38		1,433	4,454	5,925
Fiduciary Liability	 		29			 90,105	 90,134
Total Liabilities			106		4,079	116,300	 120,485
Held in Trust for Pension Benefits	1,369		-		-	-	1,369
Held in Trust for Pool Investments	 		104,193		16,212	 	 120,405
Total Liabilities and Fund Balance	\$ 1,369	\$	104,299	\$	20,291	\$ 116,300	\$ 242,259

# Statement of Changes in Fiduciary Net Assets Fiduciary Funds

# For the Fiscal Year Ended June 30, 2004

(amounts expressed in thousands)

	Trust Funds						
	Pension Trust and other		Special District and		Investment		m . 1
	Emplo	oyee Benefits	Sch	ool District		Trust	 Total
Additions:							
Employee/Employer Contributions	\$	11,177	\$	=	\$	_	\$ 11,177
Contributions to Pooled Investments				=		114,832	114,832
Contributions to Special/School District Trust		_		421,229		· -	421,229
Interest and Investment Income		75		96		269	 440
Total Additions		11,252		421,325		115,101	 547,678
Deductions:							
Distributions from Pooled Investments		-		-		117,238	117,238
Distributions from Pension Trust/Other		14,408		-		-	14,408
Distributions from Special/School District Trust		<u>-</u>		407,719			 407,719
Total Deductions		14,408		407,719		117,238	 539,365
Change in Net Assets		(3,156)		13,606		(2,137)	 8,313
Net Assets - Beginning		4,525		90,587		18,349	 113,461
Net Assets - Ending	\$	1,369	\$	104,193	\$	16,212	\$ 121,774

#### Note 1 - The Financial Reporting Entity

#### (a) Reporting Entity

The County of Imperial, California (County), is a legal subdivision of the State of California charged with governmental powers. The County's powers are exercised through a Board of Supervisors (Board), which is the governing body of the County. The Board is responsible for the legislative and executive control of the County. The County provides various services on a countywide basis including law and justice, education, detention, social, health, fire protection, road construction, road maintenance, transportation, park and recreation facilities, elections and records, communications, planning, zoning, and tax collection.

The governmental reporting entity consists of the County (Primary Government) and its component units. Component units are legally separate organizations for which the Board is financially accountable or other organizations whose nature and significant relationship with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. Financial accountability is defined as the appointment of a voting majority of the component unit's board, and (i) either the County's ability to impose its will on the organization or (ii) there is potential for the organization to provide a financial benefit to or impose a financial burden on the County.

The basic financial statements include both blended and discretely presented component units. The blended component units are, although legally separate entities, in substance part of the County's operations and, therefore, data from these units are combined with data of the primary government. The discretely presented component unit, on the other hand, is reported in a separate column in the government-wide financial statements to emphasize it is legally separate from the government.

For financial reporting purposes, the County's basic financial statements include all financial activities that are controlled by or are dependent upon actions taken by the County's Board. The financial statements of the individual component units may be obtained by writing to the County of Imperial, Controller's Office, 940 Main Street, El Centro, California 92243.

#### (b) Blended Component Units:

Blended component units are, in substance, part of the County's operations and their financial data are combined with data of the primary government. The following organizations are included in the County's financial statements as blended component units:

Imperial County Employees' Retirement Association (ICERA) is reported as a Pension Trust Fund in the financial statements because it is an integral part of the County. A separate financial report can be reviewed at the Imperial County Treasurers/Retirement Office.

Special Districts and Schools are reported as trust funds because they are an integral part of the County. A separate financial report can be reviewed at the Auditor-Controller's Office.

#### (c) Discretely Presented Component Unit:

The Children and Families First Commission (Commission) was established in March 1999 under the authority of the California Children and Families First Act of 1998 and sections 130100, et seq. of the Health and Safety Code. The County Board appointed all members of the Commission. The Board can remove appointed members at will. The Commission accounts for receipts and disbursements of California Children and First Families Trust Fund allocations and appropriations to the Commission. The Commission is a discretely presented component unit as the Commission's governing body is not substantially the same as that of the County and the Commission does not provide services entirely or almost entirely to the County.

#### Note 2 – Summary of Significant Accounting Policies

#### (a) Implementation of Governmental Accounting Standards Board Statements

GASB Statement Nos. 34 and 37

In June 1999 and in June 2001, the GASB issued Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, and Statement No. 37, Basic Financial Statements – and Management's Discussion and Analysis – State and Local Governments – Omnibus, respectively. These statements provide for the most significant change in financial reporting in over twenty years and are scheduled for a phased implementation (based on size of government) starting with fiscal year ending 2002.

GASB Statement No. 38

In June 2001, the GASB issued Statement No. 38, Certain Financial Statement Note Disclosures. This statement modifies, adds and deletes various note disclosure requirements. Those requirements address revenue recognition policies, actions taken in response legal violations, debt service requirements, variable-rate debt, receivable and payable balances, inter-fund transfers and balances, and short-term debt.

#### (b) Basis of Presentation

Government-wide Financial Statements

The statement of net assets and statement of activities display information about the primary government (the County) and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the County and between the County and its discretely presented component unit. Governmental activities, which normally are supported by taxes and inter-governmental revenues, are reported separately from business-type activities, which rely, to a significant extent on fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the County and for each function of the County's governmental activities. Direct expenses are those that are specifically associated with a program or function and; therefore, are clearly identifiable to a particular function. Program revenues include 1) charges paid by the recipients of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented instead as general revenues.

When both restricted and unrestricted net assets are available, restricted resources are used only after the unrestricted resources are depleted.

#### **Fund Financial Statements**

The fund financial statements provide information about the County's funds, including fiduciary funds and blended component units. Separate statements for each fund category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds; each displayed in a separate column. All remaining governmental and enterprise funds are separately aggregated and reported as nonmajor funds.

Proprietary funds distinguish *operating* revenues, such as charges for services, results from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. *Nonoperating* revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The County reports only one major governmental fund:

The General Fund is used to account for all revenues and expenditures necessary to carry out basic governmental activities of the County that are not accounted for through other funds. For the County, the General Fund includes activities as public protection, public ways and facilities, health and sanitation, public assistance, and education.

The County reports the following major enterprise funds:

- The Imperial Airport accounts for operations, which include the airport's physical structure, property and leases and to provide the public with adequate, convenient and safe services associated with aviation. This includes providing for all forms of commercial and private transportation (air and repair, flying instruction, aircraft rental, sales, charter, fuel sales, and aircraft storage). The department also provides safety and emergency services, aviation agri-business, Federal Aviation Administration facilities (Flight Service Station), and public interest conveniences such as restaurants, motel and ground transportation.
- The Solid Waste Closure/Postclosure accounts for funds pursuant to State Law requiring funds to cover the estimated cost of solid waste closure and post-closure activities. Each County operated site must have a plan to specifically address the physical requirements, as closure becomes necessary and the post-closure ongoing monitoring requirements.

The County reports the following additional fund types:

Internal Service Funds account for the activities of the fleet maintenance, flood control, centralized printing, centralized mailing, and centralized telecommunications. In addition, the County's Risk Management accounts for self-insurance programs – workers' compensation, liability, unemployment, employee health/dental/vision benefits, medical malpractice and auto on a cost-reimbursement basis.

The *Pension Trust Fund* accumulates contributions from the County, its employees and other participating employers. Disbursements are made from the fund for retirement, disability and death benefits (based on a defined benefit formula) and administrative expenses.

The *Investment Trust Funds* account for the assets of legally separate entities that deposit cash with the County Treasurer. These entities include school and community college districts, other special districts governed by local boards, regional boards and authorities, and pass through funds for tax collections for cities. These funds represent the assets, primarily cash and investments, and the related liability of the County to disburse these monies on demand.

The Agency Funds account for assets held by the County as an agent for various local governments and for individuals.

#### c) Basis of Accounting

The government-wide proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligible requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Property and sales taxes, interest, certain state and federal grants, and charges for services are accrued when their receipt occurs within sixty days after the end of the accounting period so as to be both measurable and available. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to claims and judgments are recorded only when payment is due. General capital assets acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financing sources.

For its business-type activities and enterprise funds, the County has elected under GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*, to apply all applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board or any Accounting Research Bulletins issued on or before November 30, 1989 unless those pronouncements conflict with or contradict GASB pronouncements. The GASB periodically updates its codification of existing Governmental Accounting and Financial Reporting Standards, which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes (GAAP) for governments units.

#### (d) Cash and Cash Equivalents

Cash is considered to be cash on hand, cash in bank and imprest cash. All short-term investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, they have an original maturity of three months or less.

#### (e) Investments

Statues authorize the County to invest its surplus cash (excluding ICERA) in obligations of the U.S. Treasury, agencies and instrumentalities, corporate bonds, rated P-1 by Standard & Poor's Corporation or A-1 by Moody's Investor Services, bankers acceptances, certificates of deposit, commercial paper, repurchase agreements, and the State of California Local Agency Investment Fund. Gains and losses are recognized based upon the specific identification method. All pooled investments are reported at book value. ICERA investments are made subject to guidelines of the investment plan approved by the Retirement Board.

#### (f) Inventories

Inventories are valued at cost, which is determined on a first-in, first-out basis. Inventory in the General and Special Revenues Funds consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are purchased.

#### (g) Property Taxes

The County levies property taxes as of September 1, on property values certified on July 1. Secured property tax payments are due in two equal installments. The first is generally due November 1 and delinquent with penalties after December 10, and the second is generally due on February 1 and delinquent with penalties after April 10. Secured property taxes become a lien on the property on January 1. Property taxes on the unsecured roll are due upon receipt of the tax bill and become delinquent if unpaid on August 31.

All jurisdictions within California derive their taxing authority from the State of California and various legislative provisions contained in the State of Government Codes and Revenue Taxation Codes. Pursuant to Article XIII A (known as Proposition 13) of the State of California Constitution, the County is permitted to levy a maximum tax of 1% of full cash value. For fiscal year 2003-04, the County received \$12,347 in property taxes that were used to finance general government services.

#### (h) Capital Assets

Capital assets, including infrastructure, are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Contributed fixed assets are valued at their estimated fair market value on the date contributed. Capital assets include public domain (infrastructure) general fixed assets, which consist of certain improvements including roads, bridges, pavements in progress, and right of way. The County defines capital assets as assets with initial, individual costs of more than \$3 and an estimated useful life in excess of one year. Capital assets used in operations are depreciated or amortized (assets under capital leases) using the straight-line method over the lesser of the capital lease period or their estimated useful lives in the government-wide statements and proprietary funds.

Maintenance and repairs are charged to operations when incurred. Betterments and major improvements which significantly increase values, change capacities or extend useful lives are capitalized. Upon sale or retirement of fixed assets, the cost and related accumulated depreciation are removed from the respective accounts and any resulting gain or loss is included in the results of operations.

The estimated useful lives are as follows:

Buildings 40 years
Equipment 5 – 15 years
Office Furniture 5 years

Vehicles 70,000 – 100,000 miles

Infrastructure 20 – 50 years

#### (i) Compensated Absences (Accrued Vacation, Sick Leave and Compensatory Time)

Unused vacation leave may be accumulated up to a specified maximum and is paid at the time of termination from County employment. The County is not obligated to pay for unused sick leave if an employee terminates prior to retirement. However, if the employee, with less than 10 years of service, elects to leave their funds on deposit with the retirement system (deferred retirement), the accumulated sick leave hours will be applied toward their retirement service credit. Upon retirement, employees have the option of 1) being compensated for 15% of the employee's sick leave hours, or 2) applying all employee's accumulated sick leave hours as retirement service credit.

The County accrues for compensated absences in the government-wide and proprietary fund financial statement for which they are liable to make a payment directly.

#### (j) Use of Estimates

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Note 3 - Cash and Investments

The County maintains a Cash and Investment Pool (Pool) that is available for use by all funds. The Pension Trust participates in the Pool, but the majority of their cash and investments are held separately from other County funds. Interest earned on the investment pool is distributed to the participating funds using a formula based on the average daily balance of each fund.

Total County cash and investments are as follows:

Cash:	
Cash on hand	\$ 2
Imprest Cash	48
Checks for deposit	312
Outstanding warrants adj	<u>705</u>
Total cash	1,067
Investments:	
In Treasurer's pool	237,245
With Fiscal Agent	22,635
With others external to the Treasurer's Pool	25,709
Total investments	285,589
Total cash and investments	<u>\$ 286,656</u>
Total County cash and investments are reported as follows:	
Primary government	\$ 75,633
Component unit	4,269
Pension trust	1,354
Special district and Schools trust	104,167
Investment trust funds	19,279
Agency funds	81,954
Total cash and investments	<u>\$ 286,656</u>

#### **Deposits**

At June 30, 2004, the carrying amount of the County's cash deposits was \$34,016 and the bank balance for deposits maintained in various financial institutions amounted to \$34,650. Of the bank balance, \$6,984 was covered by federal depository insurance and the balance was collateralized as required by state law.

Under the California Government Code, a financial institution is required to secure deposits in excess of \$100 made by state or local governmental units by pledging securities held in the form of an undivided collateral pool. The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies.

#### Investments

The County's investments are categorized below to give an indication of the level of custodial credit risk assumed by the County as of June 30, 2004. Category 1 includes investments that are insured or registered, or held by the County or its agent in the County's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the County's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or its trust department or agent but not in the County's name. The County does not have any category 3 investments at June 30, 2004.

At June 30, 2004, the County's investment balances were as follows:

		Category		Carrying	Fair	
	1	2	3		Amount	Value
Categorized investments:						
U.S. Government Securities	\$ 121,275	\$ -	\$	-	\$ 121,275	\$ 119,738
Mortgages Total categorized investments	36,222 \$ 157,497	\$ -	\$	<u> </u>	36,222 \$157,497	35,546 \$ 155,284
Uncategorized investments:						
Local Agency Investment Fund					29,500	29,500
Mutual Funds					20,000	20,000
Total investments					\$206,997	\$204,784

#### Note 4 - Receivables

Accounts, interest, taxes and loan receivable balances of the General, Special Revenue, Proprietary and Trust and Agency Funds are stated net of allowances for uncollectibles. The following is a schedule of receivables applicable to each individual fund at June 30, 2004:

Receivables- Governmental Activities	General <u>Fund</u>	Nonmajor <u>Funds</u>	Internal Service <u>Fund</u>	Total Governmental <u>Activities</u>
Accounts Interest Taxes Loan	\$ 8,242 223 652	\$ 3,406 131 133 2,733	\$ (18) 127 	\$ 11,630 481 785 <u>2,733</u>
Total receivables	<u>\$ 9,117</u>	<u>\$ 6,403</u>	<u>\$ 109</u>	<u>\$ 15,629</u>

Receivables- Business-Type Activities	Impo <u>Air</u> p	erial oort	Clos Postcl		Oth Enter <u>Fur</u>	prise	Busine	otal ess-type <u>vities</u>
Accounts Interest	\$	2	\$	- 36	\$	<u>-</u> 4	\$	2 40
Total receivables	<u>\$</u>	2	\$	36	\$	4	\$	42

#### Note 5 – Inter-fund Transactions

The composition of inter-fund balances as of June 30, 2004 are as follows:

Short-term inter-fund transactions between funds which are not reimbursed by the receiving fund are reported as "due to and due from other funds."

	Du <u>Othe</u>	Due to Other Funds		
General Nonmajor Governmental Funds Imperial Airport Other Enterprise Funds Internal Service Funds Special District/School Trust Funds Investment Trust Funds Agency Funds	\$	5,010 2,061 - 33 503 108 908 1,874	\$	2,974 1,539 26 4 29 38 1,433 4,454
Total	\$	10,497	\$	10,497

During the course of normal operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Transfers are indicative of funding for capital projects, lease payments or debt service, subsidies of various County operations, reallocations of special revenues, and debt service transfers to pay principal and interest payments on pension obligation bonds. All inter-fund transfers between individual government funds have been eliminated on the government-wide statements.

The following schedule briefly summarizes the County's transfer activity for the fiscal year ended June 30, 2004:

	<u>Transfers In</u>	Transfers Out		
General Fund	\$ 214	\$	-	
Special Revenue	-		240	
Capital Projects	26		_	
Total	\$ 240	\$	240	

#### Note 6 - Capital Assets

Capital assets activity for the year ended June 30, 2004 was as follows:

	Balance July 1, 2003	Additions	Deletions	Balance June 30, 2004
Governmental activities:	oury 1, 2000	7 taditions	Deletions	0011C 00, 2004
Capital assets, not being depreciated:				
Land	\$ 2,070	\$ -	\$ -	\$ 2,070
Construction in progress	8,173	2,069	(5,457)	4,785
Total capital assets, not being depreciated	10,243	2,069	(5,457)	6,855
Capital assets, being depreciated:	GE EEO	0.426		67.004
Infrastructure Structures & Improvements	65,558 45,633	2,436 7.314	(1,094)	67,994 51,853
Vehicles	45,633 8,732	1,335	(1,253)	8,814
Furniture and equipment	25,064	1,908	(224)	26,748
Total capital assets, being depreciated	144,987	12,993	$\frac{(2.571)}{(2.571)}$	155,409
Less accumulated depreciation for:				
Infrastructure	30,405	2,710	-	33,115
Structures & Improvements	25,193	1,393	(868)	25,718
Vehicles	4,799	1,841	(1,179)	5,461
Furniture and equipment	<u>16,976</u>	2,041	(220)	18,797
Total accumulated depreciation	77,373	7,985	(2,267)	83,091
Total capital assets, being depreciated, net	67,614	5,008	(304)	72,318
Governmental activities capital assets, net	<u>\$ 77,857</u>	<u>\$ 7,077</u>	<u>\$ (5,761)</u>	<u>\$ 79,173</u>
Business-type activities:				
Capital assets, not being depreciated				
Land	\$ 68 <u>5</u>	\$ -	\$ -	\$ 685
Total capital assets, not being depreciated	685			685
Capital assets, being depreciated:				
Structures & Improvements	10,789	-	-	10,789
Furniture and equipment	74			74
Total capital assets, being depreciated	10,863		<del></del>	10,863
Less accumulated depreciation for:	F 4F0	470		Г 000
Structures & Improvements Furniture and equipment	5,450 39	470 7	-	5,920 46
Total accumulated depreciation	5,489	477	<del></del>	5,966
Total capital assets, being depreciated, net	5,374	(477)		4,897
Business-type activities capital assets, net	\$ 6,059	\$ (477)	\$ -	\$ 5,582
	<del> </del>	·	<del></del>	· · · · · · · · · · · · · · · · · · ·
Depreciation				
Depreciation expense was charged to gove	ernmental function	ons as follows:		
General Government				\$ 4,493
Public Protection				1,191
Health & Sanitation				300
Public Assistance				469
Public Ways & Facilities				721
Depreciation on capital assets held by the Co	unty's internal serv	rice funds are cha	raed to the	
various functions based on their usage of th		ioo ianao aro ona	igoa to the	<u>811</u>
various fariotisms based on their adags of the	0 000010			
Total depreciation expense – gov	ernmental function	s		<u>\$ 7,985</u>
Depreciation expense was charged to bus	iness-type function	ons as follows:		
Airports				<u>\$ 477</u>
Total depreciation expense – bu	siness-type function	ons		<u>\$ 477</u>

#### **Construction in Progress**

Construction in progress for governmental activities represents work being performed on the County Services Center - Brawley, roads and bridge infrastructure, and a number of ongoing small projects.

#### Note 7 - Leases

#### **Operating Leases**

The County is committed under various noncancelable operating leases, primarily for office buildings and equipment.

Future minimum operating lease commitments are as follows:

Year ending June 30,	
2005	\$ 364
2006	365
2007	348
2008	340
2009	338
2010	402
Total	\$ 2,157

#### **Capital Leases**

The County has entered into certain capital lease agreements under which the related equipment will become the property of the County when all terms of the lease agreements are met. Equipment under capital leases includes the following.

	Governmental Activities
Fire and Security System Energy Retrofit Project IBM Computer Equipment New Holland Wheel Loader Asphalt Paver & Windrow Elev. Qty 3 Emer One Trad Pumper	\$ 62 689 20 117 283 258
Less: Accumulated Depreciation	\$ 1,429 (963)
Net	<u>\$ 466</u>

#### Note 8 – Long Term Debt

The following is a schedule of long-term liabilities for Governmental Activities for the year ended June 30, 2004:

	 alance 1, 2003	<u>A</u>	<u>dditions</u>	<u>De</u>	eductions	Balance ne 30, 2004	Amounts Due within One year
Employee Compensated Absences	\$ 7,611	\$	277	\$	5	\$ 7,883	\$ 273
Capital Lease Obligation	1,828		32		431	1,429	434
Pension Funding Bonds 1997	33,135		-		995	32,140	1,060
Pension Funding Bonds 2002	33,265		-		-	33,265	-
State of California Child Support	2,932		-		_	2,932	2,932
1999 Cert. Of Participation	8,945				785	 8,160	81 <u>5</u>
General Long Term Debt Payable	\$ 87,71 <u>6</u>	\$	309	\$	2,216	\$ 85,809	\$ 5,514

#### 1999 Certificates of Participation

On March 1, 1999, the County issued its \$11,860 Certificates of Participation (1999 Capital Projects) dated March 3, 1999.

A portion of the proceeds of the certificates together with other available funds, have been applied to refund all of the outstanding \$14,200 original principal amount of the 1997 Certificates of Participation having any adjustable rate which was approximately 3.70% at the time of refunding. The 1999 Certificates have a stated interest rate of 3.50% to 5.00%, are payable over 20 years and are subject to a prepayment option which was not applicable for the refunding. The balance of the proceeds were placed in certain accounts with the fiscal agent to be drawn on as the various related capital projects progress. The debt service requirements on the certificates to maturity, are as follows:

Year Ending June 30,	<u>Pri</u>	ncipal	<u>In</u>	<u>terest</u>	Total	<u>Payment</u>
2005 2006	\$	815 845	\$	367 335	\$	1,182 1,180
2007		880		301		1,181
2008 2009		920 950		266 228		1,186 1,178
2010-2014		2,075		652		2,727
2015-2019		1,67 <u>5</u>		259		1,934
Total	\$	8,160	\$	2,408	\$	10,568

#### **Taxable Pension Funding Bonds 1997**

On November 19, 1997, the County issued \$35,175 of taxable pension funding bonds to fund the County's unfunded accrued actuarial liability due the Imperial County Employees' Retirement System ("the System"). The payment of this liability will provide the System additional funds for investment.

The bonds have a stated interest rate from 6.100% to 6.375% and are payable over a period of 22 years maturing in 2021. The bonds are not subject to optional redemption prior to their stated maturity date. The bond's debt service to maturity is as follows:

Year Ending June 30,	<u>Principle</u>		<u> </u>	nterest	Total Payment		
2005	\$	1,060	\$	2,114	\$	3,174	
2006		1,130		2,045		3,175	
2007		1,205		1,970		3,175	
2008		1,285		1,890		3,175	
2009		1,370		1,805		3,175	
2010-2014		8,400		7,477		15,877	
2015-2019		11,750		4,127		15,877	
2020-2021		5,940		307	_	6,247	
Total	\$	32,140	\$	21,735	\$	53,875	

#### **Taxable Pension Funding Bonds 2002**

On September 17, 2002, the County issued \$33,265 of taxable pension funding bonds to fund the County's unfunded accrued actuarial liability due the Imperial County Employees' Retirement System ("the System"). The payment of this liability will provide the System additional funds for investment.

The bonds have a stated interest rate from 4.71% to 5.715% and are payable over a period of 29 years maturing in 2031. The bonds are not subject to optional redemption prior to their stated maturity date. The bond's debt service to maturity is as follows:

Year Ending June 30,	<u>P</u> ı	<u>rinciple</u>	<u>Interest</u>	Tot	al Payment
2005	\$	-	\$ 1,863	\$	1,863
2006		-	1,863		1,863
2007		-	1,863		1,863
2008		-	1,863		1,863
2009		-	1,863		1,863
2010-2014		2,750	9,131		11,881
2015-2019		6,190	7,796		13,986
2020-2024		8,180	5,810		13,990
2025-2029		10,855	3,130		13,985
2030-2031		5,290	 306	_	5,596
Total	\$	33,265	\$ 35,488	\$	68,753

The following is a schedule of long-term liabilities for Business-Type Activities for the year ended June 30, 2004:

	Balance July 1, 2003	Additions	<u>Deductions</u>		alance 30, 2004	Amounts Due within One year	
Employee Compensated Absences	\$ 14	\$	3 \$	1 \$	16	\$	1
Total	\$ 14	\$	3 \$	<u>1</u> \$	16	\$	_1

#### Note 9 - Landfill Closure and Postclosure Costs

State and federal laws and regulations require that the County of Imperial place a final cover on its landfills when they are closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. In addition to operating expenses related to current activities of the landfill, an expense provision and related liability are being recognized based on the future closure and postclosure care costs that will be incurred near or after the date the landfills no longer accept waste. The recognition of these landfills closure and postclosure care costs are based on the amount of the landfills used during the year. The estimated liability for landfill closure and postclosure care costs has a balance of \$9,073 as of June 30, 2004 which is based on an average of 11.37% usage (filled) of the ten landfills operated by the County. It is estimated that an additional \$2,706 will be recognized as closure and postclosure care expenses between the date of the balance sheet and the date that last landfill is expected to be filled to capacity (2109). The estimated total current cost of the landfill closure and postclosure care (\$10,702) is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of June 30, 2004. However, the actual cost of closure and postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations.

The County of Imperial is required by state and federal laws to make annual contributions to finance closure and postclosure care. The County is in compliance with these requirements and at June 30, 2004, \$6,403 was held in an Enterprise Fund for these purposes. Any future inflation costs and additional costs that might arise from changes in postclosure requirements (due to changes in technology or more rigorous environmental regulations, for example) may need to be covered by charges to future landfill users, taxpayers, or both.

#### Note 10 - Employees' Retirement Association

The County has a contributory defined benefit pension plan (the "Plan"), operating under the California County Employees Retirement Act of 1937, administered by the Imperial County Employees' Retirement System (the "Retirement System"). Membership in the Retirement System is mandatory for substantially all employees.

Plan Description - The Retirement System provides for retirement, death, disability, and cost-of-living benefits.

Retirement Allowance – An Employee with 10 or more years of service is entitled to an annual retirement allowance beginning at age 50. The retirement allowance is based upon the member's age at retirement, final compensation, and the total years of service under the Plan. An employee may elect to receive an allowance in the form of a joint survivor annuity.

Employees terminating before rendering five years of service forfeit the right to receive benefits but may withdraw their contributions and accumulated interest. Employees terminating after five years of service may elect to leave accumulated deposits in the Plan and receive benefits at the time of normal retirement.

Death and Disability Benefits – Upon the death of an active employee, a death benefit, equal to the deceased member's accumulated contributions and interest, plus 1/12th of the deceased's final year's salary, multiplied by the number of completed years of service, but limited to 1/2 annual salary, is paid to beneficiaries. Upon the death of a qualified member, the surviving spouse, as an option, may receive an annual allowance of 60 percent of the member's retirement allowance as of the date of death. The death of a member due to service-connected injury or disease entitles the decedent's surviving spouse or child under 18 years of age to receive an annual allowance equal to one-half the member's final compensation. In addition, the beneficiary of a retiree who dies after retirement while receiving an allowance from the Retirement System, is paid a death benefit of \$5.

An active employee becoming totally disabled as a result of a service-connected injury or disease is paid an annual allowance of the larger of 50 percent of the employee's compensation, or the normal retirement benefits accumulated by the member as of the date of disability. An active employee who is totally disabled because of a non-service connected disease or injury, receives all vested retirement benefits accumulated as of the date of the disability.

The Retirement System issues a stand-alone financial report, which may be obtained by contacting the Board of Retirement at 940 Main Street, Suite 105, El Centro, CA 92243.

Funding Policy - As a condition of participation, employees are required to contribute a percentage of their annual compensation to the Retirement System.

The total covered payroll of employees participating in the Retirement System for the year ended June 30, 2004 was \$61,875. The total County payroll for the year was \$67,893. The total contribution to the Retirement System for 2004 of \$10,613 was made in accordance with actuarial determined requirements computed through an actuarial valuation performed as of June 30, 2003. The County's contribution was \$6,362. Employee contributions were \$4,251. The amortization period of the unfunded actuarial liability is based on an initial amortization period of 30 years.

The County's contributions to the Plan, based on actuarial determined percentage of payroll costs, together with employees' contribution, are intended to provide defined benefits when employees retire. This contribution includes amortization of past service costs over 30 years.

The County's annual pension cost and net pension obligation to the Imperial County Employees' Retirement System for the current and two proceeding years is as follows:

Fiscal Year	Annual Required Contribution (ARC)	Percentage of ARC Contributed
6/30/04	6,362	100%
6/30/03	7,139	100%
6/30/02	8,376	100%

#### Note 11 - Commitments and Contingencies

#### A. Grants

The County recognizes as revenues, grant monies received as reimbursement for costs incurred in certain federal and state programs it administers. Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

#### B. Litigation

The County is a defendant in various lawsuits which arise under the normal course of the operations. In the opinion of County Counsel and management, such claims against the County not covered by insurance would not materially affect the combined financial statements of the County.

#### C. Risk Management

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County has established self-insurance programs for liability, workers' compensation, unemployment, medical malpractice and auto liability.

The liability insurance has a self-insured retention per claim of \$200 with excess liability insurance of up to \$25 million per occurrence being provided by independent carriers. Workers' compensation has a self-insured retention per claim of \$300. Unemployment claims are reimbursed to the State of California for claims paid on behalf of the County. The County has a self-insurance group health program for its employees. The health plan has self-insured retention per claim of \$150. The medical malpractice insurance has a self-insured retention per claim of \$200 with excess liability insurance of up to \$9.8 million per occurrence being provided by independent carriers. Auto liability insurance has a self-insured retention per claim of \$200.

The activities related to such programs are accounted for in the Loss Reserve Funds (Internal Service Funds). Revenues are primarily provided by other County funds and are intended to cover self-insured claims liabilities, insurance premiums and operating expenses. County officials believe that the assets of the Loss Reserve Funds, together with funds to be provided in the future, will provide adequate resources to meet the County's self-insured claim liabilities as they come true.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). Claim liabilities are calculated considering the effects of inflation, recent pay-outs and other economic and social factors. Changes in the balances of claims liabilities during the past year are as follows:

Liability at June 30, 2003	\$ 8,515
Current year claims and changes in estimates	3,892
Claim payments	<u>(3,695)</u>
Liability at June 30, 2004	\$8,712

#### D. Child Support Incentive Funds Audit

On August 15, 2002, the State of California Department of Finance issued an audit report on the Imperial County Child Support Incentive Funds. The report addressed four areas: 1) understatement of excess incentive funds in the amount of \$28, 2) excess incentive encumbrances were overstated by \$2,754, 3) interest earned and unexpended in the amount of \$342 and a credit for (\$24) for disallowed EDP expenditures, and 4) overstatement of excess incentive expenditures in the amount of \$218. The determination was that the County has to repay the State of California Child Support Department excess incentive monies in the amount of \$3,318. On May 9, 2003 the County made a payment to the State of California in the amount of \$386. The net obligation of \$2,932 has been recorded in the General Fund as of June 30, 2004.

#### Note 12 - Notes Payable - TRANS

Each fiscal year the County issues Tax and Revenue Anticipation Notes (TRANS) to provide financing of seasonal cash flow requirements for the General Fund's current year expenditures and to discharge its obligations and indebtedness during this period. The principal of the notes and the interest thereon are paid from pledged property taxes and revenues the County expects to receive during the fiscal year.

Short-term debt activity for the year ended June 30, 2004 was as follows:

	Begin Bala July 1,	nce	Dra	aws	Ren:	ayments	Endir Balan June 30,	ce
TRANS	<u>sary 1,</u> \$	<u>- 2000</u>	\$	5,000	\$	(5,000)	\$	<del>2004</del> -

Subsequent to June 30, 2004 on July 1, 2004, the County issued \$5,000 in tax anticipation notes. The notes bear and interest rate of 3.00% and were underwritten by the Wells Fargo Bank, National Association of California.





Required Supplementary Information (Other than MD & A)

# Required Supplementary Information For the Fiscal Year Ended June 30, 2004 Schedule of Funding Progress

(amounts express in millions)

Actuarial Valuatior Date		A	ctuarial ccrued .iability (AAL) (a)	٧	ctuarial /alue of in Assets (b)	Un Ac Ac Li (l	Total funded ctuarial ccrued iability JAAL) (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (e)	UAAL As A Percentage of Annual Covered Payroll (c/e)
6-30-04		\$	-	* \$	-	* \$	- *	- *	_ *	_ *
6-30-03		\$	307.3	\$	301.0	\$	6.3	97.9%	67.7	9.3%
6-30-02			281.3		276.7		4.6	98.4%	71.7	6.4%
6-30-01			259.1		286.5		(27.4)	110.6%	62.8	(43.6%)
6-30-00			230.0		306.6		(76.6)	133.3%	52.7	(145.4%)
6-30-99			207.2		262.1		(54.9)	126.5%	44.7	(122.8%)
6-30-98	(a);(b)		189.7		239.9		(50.2)	126.5%	41.0	(122.4%)
6-30-97			166.7		171.7		(5.0)	103.0%	41.7	(12.0%)
6-30-96	(a);(b)		146.2		132.5		13.7	90.6%	39.6	34.6%
6-30-95	(a)		143.2		118.7		24.5	82.9%	40.3	60.8%
6-30-94	(a);(b)		124.1		96.7		27.4	77.9%	34.5	79.4%

<sup>(</sup>a) Actuarial valuations are performed biennially with updates annually. For the fiscal years indicated, the actuary provided updates.

<sup>(</sup>b) Assets valuation was converted to Market Value.

<sup>\*</sup> Note: The Imperial County Employees' Retirement System have hired a new actuary, and this information will not be available until mid-April, 2005.



# COMBINING INDIVIDUAL FUND STATEMENTS AND SCHEDULES

#### **Special Revenue Funds**

Special Revenue Funds account for revenues derived from specific taxes or other designated revenue sources. Primary revenue sources are: taxes, fines, forfeitures and penalties; use of money and property; aid from other governmental agencies; charges for current services; and other revenues. Expenditures are made only for specific activities legally authorized to be financed from the individual funds.

<u>Library</u> - The County Library District, serving a population of approximately 45,300, encompasses all of the unincorporated areas in Imperial County and all cities except Brawley, Calexico, El Centro and Imperial. The Library is located in rural El Centro with branches in Calipatria, Heber, Holtville, Niland, Ocotillo, Desert Shores, Salton City, and Westmorland. The Library collection is supplemented in various ways, including participation with the Serra Cooperative Library System in San Diego and Imperial Counties. Inter-library loan service is available with local libraries and other libraries in California and the California State Library.

**<u>Fire Protection</u>** - The Fire Department is responsible for fire protection only in certain unincorporated areas of the County. To augment its central core of fire-fighting personnel, the County has entered into contractual agreements with incorporated areas near these jurisdictions.

**Roads Fund** - This fund was established to provide for maintenance and construction of roadways and for specialized engineering services to other governmental units and the public. Revenues consist primarily of the County's share of State highway user's tax and are supplemented by Federal funds, vehicle code fines, and fees and reimbursements for engineering services provided.

<u>State/Federal Jail Improvement Funds</u> - The State/Federal Jail Improvement funds were created to account for expenditures to improve jail conditions. These expenditures are reimbursed by the Federal Government and by the State Government.

<u>Criminal Justice Facilities Fund</u> - The monies in this fund together with any interest earned thereon may be used for construction, reconstruction, expansion, improvement, operation, or maintenance of County criminal justice and court facilities, and for improvement of criminal justice automated information systems; provided, that in Imperial County, money deposited each year in this fund may also be used for the maintenance, operation, construction, reconstruction, or expansion of County juvenile justice rehabilitation facilities.

<u>Service Authority Freeway Emergency</u> - This budget unit was established to identify revenues and expenditures for the installation of emergency call boxes on the Imperial County freeway system.

<u>Mosquito Abatement</u> - The Mosquito Abatement Program provides mosquito and Africanized honeybee abatement services to all areas of the County. The services include preventative abatement programs designed to eliminate mosquito-breeding areas, direct elimination of mosquitoes, and detection and eradication of Africanized honeybees in open spaces. Revenue for this program is from assessment of property owners in the County.

<u>AB443 Local Assistance Law Enforcement Grant</u> – This budget unit was established to account for funds received from the State to enhance law enforcement activities in rural and small counties.

<u>Sheriff's Information Technology System</u> – This budget was established to account for activities related to the expenses regarding the modernization of the Sheriff's Department Information Systems.

Imperial County Economic Development Funds (ICCED) - The ICCED funds account for revenues and expenditures for various activities and programs including USDA Small Business RLF, ICCED Special Expense Fund, Home Biz Micro-Training, ICCED Micro-Lending Program, USDA POE Waste Water, Gossner Foods, USDA RLF ICCED, ICCED Housing Rehab., Census 2000 County Cost, Heber Housing Rehab. 2000, Ocotillo Housing Rehab., Colonia Technical Asst. Prg., CDBG Micro-Enterprise, CDBG Revolving Loan Fund, CDBG General 1984, CDBG 1984 Jobs Bill, CDBG State, CDBG 1985, Heber Housing Rehab., Mesquite Lake CDBG, Geo. Info. Sys. ICCED, Colonia II Planning Grant, CDBG, Scattered Sites Housing, Colonia III & IV Grant, Enterprise Community, POE Colonia Water Svc., Home Funds 2001, Rural Business Enterprise, Econ. Dev. PTA Grant, CITCA E-Commerce, CDBG Business Loans/Infrasstructure, Comm. Adj. Inv. Prg. Grant, Complete Planning & Tech., and CDBG Housing Rehab.

Other Special Revenue Funds - Account for revenues received for various activities and programs including Public Health Environmental Serv., Violence Against Women Pros. Unit, Gateway CSA, IV Food Bank, High Risk Youth TR Student, Major Narco Vert, Pros., HIDTA District Attorney, Juvenile Crime Enforce. & ACG II, School to Work, New River Task Force, Partner Public Health, WIA Funds, Youth Opp. Grant-SOS, SOS Grant Probation, Local Law Enforcement Block Grant, Drug Court, Glamis Dune Grant, Sugar Cane Prj. Ag. Ext., Assessor PTA Program, Fish & Game, Statutory Rape Vertical Prosecution Office of Emergency Service, Geothermal Admin., Abuse/Perinatal, Probation Training, Sheriff Standard Training, City of Imperial Fire Service, HIDTA Grant Sheriff, Child Abuse (AB1733), E.C. Training Center CYA, Victim Witness Asst., IVAG, Park Bond Act Pioneer Park, Substance Abuse, AB 75 Health, Internet Access Info. Syst., Whitefly Mgmt. Comm., Integrated Waste Mgmt., P.W. Solid Waste Disposal, 1980 Park Bond Act, Desert Agri., Inst., Air Pollution Hazardous Material, Air Pollution Control Special, Park Bond Act Red Hill, Park Bond Act Heber Dunes, Special Prosecutions Unit. Area Agency on Aging, Tobacco Education, Park Bond Act 1988, ARID, OET, Volunteer Program, Source Reduction Recv. Elm., Fiber Optic Network, CNG Facility, Federal Asset Forfeiture, State Asset Forfeiture, Prior Fed. Asset Forfeiture, California Witness Prog., Substance Abuse & Crime Prev., AB 1913 Probation, EDA Grant Probation, SARB Probation, EPSDT Probation, Substance Abuse 2000 Prop. 36, EPSDT FRC Brawley Probation, Star Grant OET, 2000 LLEBG Grant, CX Gang Violence Supp., ICCFFC Juv. Hall Rec. Home, Reclamation Grant, 2001-03 LLEBG Prg., Boating Grant Salton Sea, Street Interdiction Team, Inmate Parenting, Bio-Terrorism Preparedness, IVROP Probation, FAA Grant # 14 Sec. Reg., TSA Grant Security, COPPS School Com. Pol, LLEBG 2002 LB-BX, Off-Highway Enforcement, District Attorney IVSIT, Imperial Safe Schools, Probation Training Room, Sheriff Weapons Replacement, Peer Court Grant, and Literacy Vol. of America.

#### **Capital Projects Funds**

The purpose of these funds are to separately account for major acquisition, construction and additions to County buildings and land other than those financed by Enterprise Funds and Internal Service Funds.

#### **Debt Service Fund**

The Debt Service Fund is used to account for the accumulation of resources for the payment of principal and interest on the county's pension obligation bonds. There are no combining statements because the County has one Debt Service fund which is reported on the non-major combined financial statements.

# **Combining Balance Sheet Nonmajor Governmental Funds**

June 30, 2004

(amounts expressed in thousands)

	R	Special evenue Funds	P	apital rojects Funds	Debt Service Funds	Total
Assets:						
Cash and cash equivalents	\$	14,227	\$	1,677	\$ 3,385	\$ 19,289
Cash with Fiscal Agent		27		-	-	27
Deposits with Others		84		-	=	84
Receivables (net):						
Accounts		3,338		68	=	3,406
Interest		98		16	17	131
Taxes		133		=	-	133
Loan		2,733		-	-	2,733
Due from other funds		2,061		=	-	2,061
Inventories and Prepaid Expenses		244				244
Total assets	\$	22,945	\$	1,761	\$ 3,402	\$ 28,108
<b>Liabilities and Fund Balances:</b> Liabilities:						
Accounts payable	\$	866	\$	_	\$ (3,178)	\$ (2,312)
Accrued payroll		998		_	-	998
Interest payable		10		5	-	15
Due to other funds		1,509		30	 	1,539
Total Liabilities		3,383		35	(3,178)	240
Fund balances: Reserved for:						
Encumbrances		1,645		273	-	1,918
Inventories		248		_	-	248
Debt Service		_		_	6,580	6,580
Loan		1,928		_	· -	1,928
Other		-		_	-	-
Unreserved, undesignated		15,741		1,453	 _	 17,194
Total fund balances		19,562		1,726	 6,580	27,868
Total liabilities and fund balances	\$	22,945	\$	1,761	\$ 3,402	\$ 28,108

# Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

For the Fiscal Year Ended June 30, 2004

	Special Revenue Funds			Capital Projects Funds		Debt Service Funds		Total
Revenues:								
Taxes	\$	2,814	\$	-	\$	-	\$	2,814
Fines. Forfeitures & Penalties		831		135		-		966
Use of Money & Property		378		39		31		448
Intergovernmental Aid		20,126		62		-		20,188
Federal Aid		22,734		758		-		23,492
Charges for Services		4,678		121		-		4,799
Sale of Fixed Assets		4		-		-		4
Other Revenues		2,881		-		4,887		7,768
Total Revenues		54,446		1,115		4,918		60,479
Expenditures:								
Current:								
General Government		269		1,267		5,025		6,561
Public Protection		11,571		-		5		11,576
Health & Sanitation		5,525		-		-		5,525
Public Assistance		22,407		-		-		22,407
Public Ways & Facilities		9,710		-		-		9,710
Education		-						
Total expenditures		49,482		1,267		5,030		55,779
Other Financing Sources (Uses):								
Transfers In (Out)		(240)		26				(214)
Total Other Financing Sources (Uses)		(240)		26				(214)
Net change in fund balances		4,724		(126)		(112)		4,486
Fund balances - beginning		14,838		1,852		6,692		23,382
Fund balances - ending	\$	19,562	\$	1,726	\$	6,580	\$	27,868

# **Combining Balance Sheet**

# **Nonmajor Special Revenue Funds**

	Lil	brary_		Fire tection	V	Public Works Roads	Fe	tate/ deral Jail ovements	J	riminal ustice cilities
Assets:	\$	861	\$	(146)	\$	2 104	\$	483	\$	1 100
Cash with Figure A gent	Þ	801	Þ	(146)	Þ	3,104	Þ	483	Э	1,109
Cash with Fiscal Agent Deposits with Others		-		-		-		-		-
Receivables (net):		-		-		-		-		-
Accounts				12		1		95		120
Interest		5		12		18		2		6
Taxes		22		111		-		_		-
Loan				-		889		_		_
Due from other funds		_		4		421		6		_
Inventories and Prepaid Expenses		-		-		248		-		-
Total assets	\$	888	\$	(19)	\$	4,681	\$	586	\$	1,235
Liabilities and Fund Balances: Liabilities: Accounts payable Accrued payroll Interest payable Due to other funds Total Liabilities	\$	22 14 - 4 40	\$	22 101 - 3 126	\$	281 279 - 91 651	\$	1 - - 19 20	\$	- - - -
				120		001				
Fund balances:										
Reserved for:		2.4		0.0		220		154		
Encumbrances		24		88		220 248		154		-
Inventories		-		-		248		-		-
Loan/Deposits with Others Other		-		-		-		-		-
Unreserved, undesignated		824		(233)		3,562		412		1,235
Total fund balances		848		(145)		4,030		566		1,235
Total liabilities and fund balances	\$	888	\$	(19)	\$	4,681	\$	586	\$	1,235

# **Combining Balance Sheet**

# Nonmajor Special Revenue Funds

	Aut Fre	erv. hority eeway nerg.		squito tement	Loc	B443 al Law rcement	Inf	heriff o. Tech ystem		CCED Funds
Assets: Cash and cash equivalents	\$	833	\$	289	\$	714	\$	1,890	\$	94
Cash with Fiscal Agent	Ф	633	Ф	209	Ф	/14	Ф	1,090	Ф	24
Deposits with Others		_		_		_		_		40
Receivables (net):										40
Accounts		_		_		_		_		_
Interest		5		2		4		11		3
Taxes		-		-		-		-		-
Loan		_		_		-		-		1,844
Due from other funds		_		_		2		_		33
Inventories and Prepaid Expenses		-								
Total assets	\$	838	\$	291	\$	720	\$	1,901	\$	2,014
Liabilities and Fund Balances: Liabilities: Accounts payable Accrued payroll Interest payable Due to other funds	\$	9 - - -	\$	13 23 - 60	\$	- 8 - -	\$	- - - -	\$	37 - 3 63
Total Liabilities		9		96		8				103
Fund balances: Reserved for:										
Encumbrances		-		3		-		12		4
Inventories		-		-		-		-		-
Loan/Deposits with Others		-		-		-		-		1,884
Other		-		-		-		-		-
Unreserved, undesignated		829		192		712		1,889		23
Total fund balances		829		195		712		1,901		1,911
Total liabilities and fund balances	\$	838	\$	291	\$	720	\$	1,901	\$	2,014

# **Combining Balance Sheet**

# Nonmajor Special Revenue Funds

$\epsilon$	227 27
Cash with Fiscal Agent 27 Deposits with Others 44	
Deposits with Others 44	')''/
2 openie wim o more	
Receivables (net):	84
	338
	98
	133
	733
Due from other funds 1,595 2,0	061
Inventories and Prepaid Expenses (4)	244
Total assets <u>\$ 9,810</u> <u>\$ 22,9</u>	945
Liabilities and Fund Balances: Liabilities:	
	866
	998
Interest payable 7	10
• •	509
Total Liabilities         2,330         3,3	383
Fund balances:	
Reserved for:	
	645
	248
Loan/Deposits with Others 44 1,9 Other -	928
Unreserved, undesignated 6,296 15,7	741
Total fund balances 7,480 19,5	562
Total liabilities and fund balances \$ 9,810 \$ 22,9	945

# Combining Statement of Revenues, Expenditures, and Changes in Fund Balance Nonmajor Special Revenue Funds

	Lik	orary		Fire otection	Public Works Roads		
Revenues:	Ф	4.40	Ф	2.252	ф		
Taxes	\$	442	\$	2,372	\$	-	
Fines, Forfeitures & Penalties		-		=		-	
Use of Money & Property		15		-		70	
Intergovernmental Aid		110		51		8,164	
Federal Aid		-		<del>-</del>		-	
Charges for Services		3		369		19	
Sale of Fixed Assets		-		1		-	
Other Revenues				401		550	
Total Revenues		570		3,194		8,803	
Expenditures:							
Current:							
General Government		-		-		_	
Public Protection		-		3,454		-	
Health & Sanitation		-		-		_	
Public Assistance		480		_		_	
Public Ways & Facilities		-		-		9,436	
Total expenditures		480		3,454		9,436	
						<u> </u>	
Other Financing Sources (Uses): Transfers In (Out)	-						
Total Other Financing Sources (Uses)							
Net change in fund balances		90		(260)		(633)	
Fund balances - beginning		758		115		4,663	
Fund balances - ending	\$	848	\$	(145)	\$	4,030	

# Combining Statement of Revenues, Expenditures, and Changes in Fund Balance Nonmajor Special Revenue Funds

	State/ Federal Jail Improvements		J	riminal ustice icilities	Serv. Authority Freeway Emerg.		
Revenues:							
Taxes	\$	=	\$	-	\$	-	
Fines, Forfeitures & Penalties		-		455		-	
Use of Money & Property		8		24		17	
Intergovernmental Aid		42		-		115	
Federal Aid		343		-		-	
Charges for Services		-		-		-	
Sale of Fixed Assets		-		-		-	
Other Revenues				-		-	
Total Revenues	-	393		479		132	
Expenditures: Current:							
General Government		_		_		_	
Public Protection		378		432		_	
Health & Sanitation		-		-		_	
Public Assistance		_		_		_	
Public Ways & Facilities		-		-		102	
Total expenditures		378		432		102	
Other Financing Sources (Uses):							
Transfers In (Out)							
Total Other Financing Sources (Uses)							
Net change in fund balances		15		47		30	
Fund balances - beginning		551		1,188		799	
Fund balances - ending	\$	566	\$	1,235	\$	829	

# Combining Statement of Revenues, Expenditures, and Changes in Fund Balance Nonmajor Special Revenue Funds

	Mosquito Abatement		AB443 Local Law Enforcement		Sheriff's Info. Tech System		ICCED Funds		
Revenues:	Φ.		Φ.		Ф		Φ.		
Taxes	\$	-	\$	-	\$	-	\$	-	
Fines, Forfeitures & Penalties		-		16		26		-	
Use of Money & Property Intergovernmental Aid		6		16		36		3 596	
Federal Aid		-		-		-		396 116	
Charges for Services		525		-		-		208	
Sale of Fixed Assets		323		=		<u>-</u>		200	
Other Revenues		_		_		_		6	
Total Revenues		531		16		36		929	
Expenditures:									
Current:									
General Government		-		-		-		-	
Public Protection		-		135		190		-	
Health & Sanitation		-		-		-		-	
Public Assistance		728		-		-		1,151	
Public Ways & Facilities		-		-		-		-	
Total expenditures		728		135		190		1,151	
Other Financing Sources (Uses):									
Transfers In (Out)				(25)					
Total Other Financing Sources (Uses)				(25)					
Net change in fund balances		(197)		(144)		(154)		(222)	
Fund balances - beginning		392		856		2,055		2,133	
Fund balances - ending	\$	195	\$	712	\$	1,901	\$	1,911	

#### Combining Statement of Revenues, Expenditures, and Changes in Fund Balance Nonmajor Special Revenue Funds

	Other Special Revenue Funds	Total
Revenues:		
Taxes	\$ -	\$ 2,814
Fines, Forfeitures & Penalties	376	831
Use of Money & Property	183	378
Intergovernmental Aid	11,048	20,126
Federal Aid	22,275	22,734
Charges for Services	3,554	4,678
Sale of Fixed Assets	3	4
Other Revenues	1,924	2,881
Total Revenues	39,363	54,446
Expenditures: Current:		
General Government	269	269
Public Protection	6,982	11,571
Health & Sanitation	5,525	5,525
Public Assistance	20,048	22,407
Public Ways & Facilities	172	9,710
Total expenditures	32,996	49,482
Other Financing Sources (Uses):		
Transfers In (Out)	(215)	(240)
Total Other Financing Sources (Uses)	(215)	(240)
Net change in fund balances	6,152	4,724
Fund balances - beginning	1,328	14,838
Fund balances - ending	\$ 7,480	\$ 19,562

## Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Library

		Dudgatad	<b>A</b> a	40	otu ol	Final l	oce with Budget -
	Or	Budgeted iginal		inal	ctual 10unts		sitive (ative)
Revenues:		1511141		1141	 Iounts	(1102	<del>derve)</del>
Taxes	\$	425	\$	425	\$ 442	\$	17
Use of Money & Property		13		13	15		2
Intergovernmental Aid		68		108	110		2
Charges for Services		2		2	3		1
Total revenues		508		548	570		22
Expenditures:							
Education:							
Salaries and Benefits		271		271	247		24
Services and Supplies		236		295	233		62
Other Charges		13		22	-		22
Intra Fund Transfers		1		1	-		1
Total expenditures		521		589	480		109
Other Financing Sources:							
Transfers In (Out)		_		-	_		-
Total Other Financing Sources (Uses)		-		-	-		-
Excess of revenues over expenditures		(13)		(41)	 90		(87)
Fund balances - beginning		758		758	 758		
Fund balances - ending	\$	745	\$	717	\$ 848	\$	(87)

# Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Fire Protecton

#### For the Fiscal Year Ended June 30, 2004

·		Budgeted	l Amour	nts	Actual		Variance with Final Budget - Positive	
	0	riginal		Final		mounts	(Negative)	
Revenues:								
Taxes	\$	2,328	\$	2,328	\$	2,372	\$	44
Use of Money & Property		-		-		-		-
Intergovernmental Aid		53		53		51		(2)
Charges for Services		609		902		369		(533)
Other Revenues		-		-		401		401
Sale of Fixed Assets		1		1		1		-
Total revenues		2,991		3,284		3,194		(90)
Expenditures:								
Public Protection:								
Salaries and Benefits		2,081		2,081		2,096		(15)
Services and Supplies		1,196		1,302		1,193		109
Other Charges		115		165		89		76
Capital Outlay		-		352		337		15
Intra Fund Transfers		(200)		(262)		(262)		-
Inter Fund Transfers				=		1_		(1)
Total expenditures		3,192		3,638		3,454		184
Other Financing Sources:								
Transfers In (Out)								
Total Other Financing Sources (Uses)								
Excess of revenues over expenditures		(201)		(354)		(260)		(94)
Fund balances - beginning		115		115		115		
Fund balances - ending	\$	(86)	\$	(239)	\$	(145)	\$	(94)

## Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Public Works Roads

### For the Fiscal Year Ended June 30, 2004

		Budgeted	Amoui	nts	A	Actual	Final	nce with Budget - sitive	
	<u> </u>	Priginal		Final		mounts	(Negative)		
Revenues:					1			<u>, , , , , , , , , , , , , , , , , , , </u>	
Use of Money & Property	\$	90	\$	90	\$	70	\$	(20)	
Intergovernmental Aid		7,750		7,750		8,164		414	
Charges for Current Services		30		30		19		(11)	
Other Revenues		176		176		550		374	
Total revenues		8,046		8,046		8,803		757	
Expenditures:									
Public Ways & Facilities:									
Salaries and Benefits		4,933		4,933		4,692		241	
Services and Supplies		4,540		4,777		4,603		174	
Other Charges		270		270		321		(51)	
Capital Outlay		441		472		258		214	
Inter Fund Transfers		(400)		(387)		(438)		51	
Contingencies		20		· -		<u>-</u>		-	
Total expenditures		9,804		10,065		9,436		629	
Other Financing Sources:									
Transfers In (Out)		-		-		-		-	
Total Other Financing Sources (Uses)								-	
Excess of revenues over expenditures		(1,758)		(2,019)		(633)		(1,386)	
Fund balances - beginning		4,663		4,663		4,663			
Fund balances - ending	\$	2,905	\$	2,644	\$	4,030	\$	(1,386)	

### Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual **State/Federal Jail Improvements**

#### For the Fiscal Year Ended June 30, 2004

	Rudgete	ed Amounts	Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
Revenues:				<u>(= (= (= (= (= (= (= (= (= (= (= (= (= (</u>
Use of Money & Property	\$ 58	\$ 58	\$ 8	\$ (50)
Intergovernmental Aid	33	33	42	9
Federal Aid	120	220	343	123
Total revenues	211	311	393	82
Expenditures:				
Public Protection:				
Services and Supplies	201	204	118	86
Capital Outlay	464	470	220	250
Inter Fund Transfers		94	40	54
Total expenditures	665	768	378	390
Other Financing Sources:				
Transfers In (Out)		<u> </u>	<u> </u>	
Total Other Financing Sources (Uses)		<u> </u>	-	-
Excess of revenues over expenditures	(454)	(457)	15	(472)
Fund balances - beginning Fund balances - ending	\$ 551 \$ 97	\$ 94	\$ 551 \$ 566	\$ (472)

# Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Criminal Justice Facilities

#### For the Fiscal Year Ended June 30, 2004

		Budgeted	Amount	ts	A	ctual	Variance with Final Budget - Positive		
	Orig	ginal	F	inal	Amounts		(Negative)		
Revenues:									
Fines, Forfeitures & Penalties	\$	450	\$	450	\$	455	\$	5	
Use of Money & Property		30		30		24		(6)	
Total revenues		480		480		479		(1)	
Expenditures:									
Public Protection:									
Services and Supplies		230		230		200		30	
Other Charges		=.		-		39		(39)	
Interfund Transfers		239		239		193		46	
Total expenditures		469		469		432		37	
Other Financing Sources:									
Transfers In (Out)		=.		-					
Total Other Financing Sources (Uses)									
Excess of revenues over expenditures		11		11		47		(36)	
Fund balances - beginning Fund balances - ending	\$	1,188 1,199	\$	1,188 1,199	\$	1,188 1,235	\$	(36)	

# Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Service Authority Freeway Emergency For the Fiscal Year Ended June 30, 2004

		Budgeted	Amount	rs	A	ctual	Variance with Final Budget - Positive		
	Original		Final		Amounts		(Neg	ative)	
Revenues:									
Use of Money & Property	\$	7	\$	7	\$	16	\$	9	
Intergovernmental Aid	1	120		120		116		(4)	
Total revenues		127		127		132		5	
Expenditures:									
Public Ways & Facilities:									
Services and Supplies		117		117		102		15	
Total expenditures		117		117	-	102	-	15	
Other Financing Sources:									
Transfers In (Out)		-		-		-		-	
Total Other Financing Sources (Uses)								<u> </u>	
Excess of revenues over expenditures		10		10		30		(20)	
Fund balances - beginning	-	799		799		799	-		
Fund balances - ending	\$	809	\$	809	\$	829	\$	(20)	

# Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Mosquito Abatement

#### For the Fiscal Year Ended June 30, 2004

		Budgeted	Amount	s	A	ctual	Variance with Final Budget - Positive		
	Ori	ginal		inal	Amounts		(Negative)		
Revenues:									
Use of Money & Property	\$	7	\$	7	\$	6	\$	(1)	
Charges for Services		535		535		525		(10)	
Total revenues		542		542		531		(11)	
Expenditures:									
Public Assistance:									
Salaries and Benefits		447		447		469		(22)	
Services and Supplies		112		133		235		(102)	
Capital Outlay		27		27		15		12	
Contingencies		46		(20)		9		(29)	
Total expenditures		632		587		728		(141)	
Other Financing Sources:									
Transfers In (Out)		-		-		-		-	
Total Other Financing Sources (Uses)									
Excess of revenues over expenditures		(90)		(45)		(197)		152	
Fund balances - beginning		392		392		392		<u>-</u> _	
Fund balances - ending	\$	302	\$	347	\$	195	\$	152	

# Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual AB 443 Local Law Enforcement Grant For the Fiscal Year Ended June 30, 2004

		Budgeted	Amoun	ts	A	ctual	Variance with Final Budget - Positive	
	Original		Final		Am	ounts	(Negative)	
Revenues:								
Use of Money & Property	\$	15	\$	15	\$	16	\$	1
Intergovernmental Aid		500		500				(500)
Total revenues		515		515		16		(499)
Expenditures:								
Public Protection:								
Salaries and Benefits		208		208		129		79
Services and Supplies		2		26		6		20
Total expenditures		210		234		135		99
Other Financing Sources:								
Transfers In (Out)						(25)		25
Total Other Financing Sources (Uses)						(25)		25
Excess of revenues over expenditures		305		281		(144)		425
Fund balances - beginning Fund balances - ending	\$	856 1,161	\$	856 1,137	\$	856 712	\$	425

# Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual Sheriff's Information Technology System For the Fiscal Year Ended June 30, 2004

								nce with Budget -	
			Amounts		Ac	tual	Positive		
	Original		<u>Final</u>		Am	ounts	(Negative)		
Revenues:									
Use of Money & Property	\$	20	\$	20	\$	36	\$	16	
Total revenues		20		20		36		16	
Expenditures:									
Public Assistance:									
Services and Supplies		247		248		31		217	
Capital Outlay	1,	,742	1,	,744		159		1,585	
Contingencies		48		48		-			
Total expenditures	2,	,037	2,	,040		190		1,802	
Other Financing Sources:									
Transfers In (Out)						-		-	
Total Other Financing Sources (Uses)						<u>-</u>		-	
Excess of revenues over expenditures	(2,	,017)	(2,	,020)		(154)		(1,866)	
Fund balances - beginning	2,	,055	2,	,055	ī	2,055			
Fund balances - ending	\$	38	\$	35	\$	1,901	\$	(1,866)	

# Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual ICCED Funds

Year Ended June 30, 2004 (amounts expressed in thousands)

		Budgeted	Amou	nts	A	Actual	Variance with Final Budget - Positive		
	0	riginal	Final		Amounts		(Negative)		
Revenues:	_		_		_		_		
Use of Money & Property	\$	63	\$	63	\$	3	\$	(60)	
Intergovernmental Aid		3,476		4,453		596		(3,857)	
Federal Aid		727		877		116		(761)	
Charges for Services		775		776		208		(568)	
Other Revenue		17		17		6		(11)	
Total revenues		5,058		6,186		929		(5,257)	
Expenditures:									
Public Assistance:									
Services and Supplies		4,920		5,161		1,162		3,999	
Other Charges		-		=		11		(11)	
Capital Outlay		2		2		4		(2)	
Inter Fund Transfers		392		378		(26)		404	
Total expenditures		5,314		5,541		1,151		4,390	
Excess of revenues over expenditures		(256)		645		(222)		(867)	
Other financing sources (uses):									
Transfers In (Out)									
Net change in fund balances		(256)		645		(222)		(867)	
Fund balances - beginning		2,133		2,133		2,133			
Fund balances - ending	\$	1,877	\$	2,778	\$	1,911	\$	(867)	

# Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Other Special Revenue Funds

Year Ended June 30, 2004 (amounts expressed in thousands)

		Variance with Final Budget -					
	 Budgeted	A <u>mo</u> ı			Actual	Positive	
	 Original		Final	Amounts		(Negative)	
Revenues:							
Fines, Forfeitures & Penalties	\$ 108	\$	120	\$	376	\$	(256)
Use of Money & Property	57		91		183		(92)
Intergovernmental Aid	16,621		18,417		11,048		7,369
Federal Aid	7,274		16,056		22,275		(6,219)
Charges for Services	3,399		3,500		3,554		(54)
Sale of Fixed Assets	4		4		3		1
Other Revenues	 1,828		1,844		1,924		(80)
Total revenues	29,291		40,032		39,363		669
Expenditures:							
Current:							
General Government	637		641		269		372
Public Protection	7,298		9,163		6,982		2,181
Health & Sanitation	6,347		6,524		5,525		999
Public Assistance	13,546		23,615		20,048		3,567
Public Ways & Facilities	2,446		2,446		172		2,274
Total expenditures	 30,274		42,389		32,996		9,393
Excess of revenues over expenditures	(983)		(2,357)		6,367		(8,724)
Other financing sources (uses):							
Transfers In (Out)	_		_		(215)		215
Net change in fund balances	(983)	-	(2,357)		6,152		(8,509)
Fund balances - beginning	1,328		1,328		1,328		_
Fund balances - ending	345	-	(1,029)	-	7,480		(8,509)

#### **Internal Service Funds**

Internal Service Funds are established to account for services that are performed by one department of a governmental unit for the benefit of several other departments of the same governmental unit.

**Garage Operating** – The County Garage is under the direction of the Public Works director and is responsible for the administration and management of the County's fleet of light vehicles. The authority of the County Board of Supervisors leases these vehicles to various County departments to meet their transportation needs. The cost to maintain the garage operation is totally offset by a mileage rate charge to these departments. This budget unit is also used to replace Motor Pool vehicles, which are considered obsolete when they reach mileage or age, which would cause them to become inefficient for continued service.

<u>Central Duplicating</u> – This budget unit was established as an internal service fund to provide printing and duplicating services, with the exception of the Sheriff's Department. Central Duplicating also provides other services such as binding, collating, drilling, folding, laminating, numbering, perforating, padding, cutting, trimming, and designing of printed forms.

<u>Centralized Mail System</u> – This budget unit was created during 1983-84 to identify costs associated with the County's centralized mail system. This system provides for one mail clerk position, as well as the utilization of a digital postage machine. Costs are recovered from departments resulting in a net cost of zero to the general fund. This budget is under the direction of the Purchasing Agent.

<u>Flood Control</u> – This budget unit is created to reflect flood control projects undertaken by the County. The Board of Supervisors approves specific projects.

<u>Communication Services</u> – The Communications Services Office, under the supervision of the County Executive Officer, is responsible for coordinating the delivery of telecommunications products and services for all County departments, and for ensuring that departments receive the mix of products and services that provides the greatest benefit at the most advantageous cost.

<u>Liability Insurance</u> – This fund was established for the processing of claims for the County's liability and property losses. The County is a member of the County Supervisors Association of California – Excess Insurance Authority (CSAC-EIA) which provides for coverage of liability claims in excess of the County's \$200,000 self-insured retention (S-I-R).

<u>Workers' Compensation</u> – This fund was established for the accumulation of reserves to pay for self-funded workers' compensation losses. The level of self-insurance, adopted in 1985-86, is \$300,000 per occurrence. Any losses under this amount are paid from this fund and losses above the amount are covered by excess insurance.

#### **Internal Service Funds**

<u>Unemployment Compensation Insurance</u> – This fund was established to pay for required claims as a result of a State mandate effective January 1, 1978, which required all local governments to provide for unemployment compensation. Claims management is provided by Gibbens Company.

<u>Health Plan</u> – The Imperial County Health Plan became operational January 1, 1980. It is a self-funded, self-sustaining program of employee medical benefits, funded by the County and employee contributions, which are determined by negotiations and based on expenditure history. Retirees of Imperial County also qualify for coverage and are provided protection by contract with the Retirement Board.

<u>Dental/Vision Plan</u> – This fund was established in 1985-86 for the accumulation of reserves to pay for self-funded Dental/Vision claims.

<u>Medical Malpractice</u> – This fund was established in 1992-93 to provide for the accumulation of reserves for the County self-insured Medial Malpractice Program. Stop loss insurance provides protection for excessive claims expense.

<u>Auto Plan</u> – This fund was established in 1992-93 for the accumulation of reserves to pay for self-funded auto claims.

<u>Information Systems</u> – This fund provides computer hardware and software related expertise including operational planning and support to all County departments. One of the department's objectives is to ensure that state-of-the-art technology will guide the County into the future. The budget unit was established to account for the development of new systems, the maintenance of existing systems and operation of the computer center as an Internal Service Fund. This budget includes a \$50,000 contingency reserve for equipment replacement reserve.

### **Combining Statement of Net Assets**

### **Internal Service Funds**

June 30, 2004

	G	G	Central.	TI :	G
	Garage	Central	Mail	Flood	Comm.
A COPTO	Operating	Dupl.	System	Control	Services
ASSETS:					
Current Assets:	2.405	(20)	(02)	193	275
Cash and cash equivalents	2,405	(30)	(92)	193	275
Receivables (net):					(10)
Accounts	- 12	- 1	-	- 1	(18)
Interest	13	1	-	1	2
Due from Other Funds	219	26	27	_	16
Inventories and Prepaid Expenses	24	26	12	104	
Total Current Assets	2,661	23	(53)	194	275
Noncurrent Assets:	•				
Land	23	-	-	-	-
Construction in progress	-	-	-	-	-
Structures & Improvements	163	-	-	-	-
Vehicles	5,865	_	-	-	-
Equipment	138	235	51	-	769
Accumulated Depreciation	(3,969)	(85)	(51)		(651)
Total Noncurrent Assets	2,220	150			118
Total Assets	\$ 4,881	\$ 173	\$ (53)	\$ 194	\$ 393
LIABILITIES:					
Current Liabilities:					
Claims Payable	_	_	_	_	_
Accounts Payable	72	_	_	_	_
Interest Payable	· –	_	_	_	_
Accrued Payroll	27	5	3	_	5
Due to Other Funds	12	2	-	_	_
Current portion of compensated absences	-	_	(1)	_	_
Capital Lease Obligations-			(1)		
Current Portion					
Total Current Liabilities	111	7	2		5
Long Term Liabilities:					
Compensated Absences	50	11	2		7
Capital Lease Obligations-	30	11	2	-	/
Net of Current Portion					
Total Noncurrent Liabilities	50	11	2		
					/
Total Liabilities	161	18	4		12
NET ASSETS:					
Invested in Capital Assets, net of related debt	2,220	150	-	_	118
Restricted	2,301	16	(1)	_	187
Unrestricted	199	(11)	(56)	194	76
		(11)	(30)	171	
Total Net Assets	\$ 4,720	\$ 155	\$ (57)	\$ 194	\$ 381

### **Combining Statement of Net Assets**

### **Internal Service Funds**

June 30, 2004

	T 1 1 11 11 11 11 11 11 11 11 11 11 11 1	Workers'	T.I.	N. 1. 1	Dental/
	Liability	Comp. Benefits	Unemp.	Medical Plan	Vision Plan
ASSETS:	Insurance	Deficitis	Insurance	Pian	Pian
Current Assets:					
Cash and cash equivalents	4,724	7,358	213	3,184	1,557
Receivables (net):	7,727	7,556	213	3,104	1,557
Accounts	_	_	_	_	_
Interest	26	36	1	23	9
Due from Other Funds	20	-	_	23	_
Inventories and Prepaid Expenses	_	_	_	_	_
Total Current Assets	4,750	7,394	214	3,207	1,566
Noncurrent Assets:	7,730	7,574	217	3,207	1,500
Land					
Construction in progress	-	-	-	-	-
Structures & Improvements	-	-	-	-	-
Vehicles	-	-	-	-	-
	-	-	-	-	-
Equipment	-	-	-	-	-
Accumulated Depreciation Total Noncurrent Assets					
Total Noncurrent Assets					
Total Assets	\$ 4,750	\$ 7,394	\$ 214	\$ 3,207	\$ 1,566
LIABILITIES:					
Current Liabilities:					
Claims Payable	1,802	4,954	117	1,903	52
Accounts Payable	63	-	14	81	-
Interest Payable	-	-	-	-	-
Accrued Payroll	-	-	-	-	-
Due to Other Funds	_	_	_	_	_
Current portion of compensated absences	_	_	_	_	_
Capital Lease Obligations-					
Current Portion	_	_	_	_	_
Total Current Liabilities	1,865	4,954	131	1,984	52
Long Term Liabilities:					
Compensated Absences	_	_	_	_	_
Capital Lease Obligations-					
Net of Current Portion	_	_	_	_	_
Total Noncurrent Liabilities			_		-
Total Liabilities	1,865	4,954	131	1,984	52
NET ACCETO					
NET ASSETS:  Invested in Capital Assets, not of related debt					
Invested in Capital Assets, net of related debt Restricted	-	-	-	-	-
	2 005	2 440	- 02	1 222	1 514
Unrestricted	2,885	2,440	83	1,223	1,514

### **Combining Statement of Net Assets**

### **Internal Service Funds**

June 30, 2004

	Medical		Information	T 1
ACCETC.	Malpractice	Auto	Systems	Total
ASSETS:				
Current Assets:	750	1.020	(1(2)	22 211
Cash and cash equivalents	758	1,928	(162)	22,311
Receivables (net):				(10)
Accounts	-	-	-	(18)
Interest	4	11	-	127
Due from Other Funds	-	-	215	503
Inventories and Prepaid Expenses				62
Total Current Assets	762	1,939	53	22,985
Noncurrent Assets:				
Land	-	-	-	23
Construction in progress	-	-	-	<del>-</del>
Structures & Improvements	-	_	-	163
Vehicles	-	-	=	5,865
Equipment	-	-	787	1,980
Accumulated Depreciation			(763)	(5,519)
Total Noncurrent Assets			24	2,512
Total Assets	\$ 762	\$ 1,939	\$ 77	\$ 25,497
LIABILITIES:				
Current Liabilities:				
Claims Payable	_	_	<del>-</del>	8,828
Accounts Payable	_	_	4	234
Interest Payable	_	_	2	2
Accrued Payroll	_	_	66	106
Due to Other Funds	_	12	3	29
Current portion of compensated absences	_	12	5	4
Capital Lease Obligations-			3	7
Current Portion	_	_	_	_
Total Current Liabilities		12	80	9,203
Long Term Liabilities:		12		9,203
Compensated Absences			89	159
Capital Lease Obligations-	-	-	0,9	139
Net of Current Portion				
Total Noncurrent Liabilities			89	159
Total Noncurrent Liabilities			89	139
Total Liabilities		12	169	9,362
NIETE A CCEPTE				
NET ASSETS:			2.4	2.512
Invested in Capital Assets, net of related debt	-	-	24	2,512
Restricted	<u>-</u>	-	(32)	2,471
Unrestricted	762	1,927	(84)	11,152
Total Net Assets	\$ 762	\$ 1,927	\$ (92)	\$ 16,135

#### Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Funds

	Garage Operating		Central Duplicating		Centralized Mail System		lood ontrol	omm. vices
<b>Operating Revenues:</b>								
Charges for Services	\$	2,462	\$	326	\$	446	\$ -	\$ 119
Other Revenues Total Operating Revenues		2,464		326		446		119
<b>Operating Expenses:</b>								
Salaries and Benefits		433		136		44	-	66
Services and Supplies		1,277		197		429	-	3
Depreciation		763		10		-	-	 21
Total Operating Expenses	-	2,473		343		473	 	 90
Operating Income (Loss)		(9)		(17)		(27)	 	 29
Non-operating Revenues (Expenses):								
Gain (Loss) on Sale of Fixed Assets		93		-		-	-	-
Changes in Designated Reserve		(24)		9		-	-	_
Interest - Income		49		3			 4	5
Total Non-Operating Revenues		118		12			 4	 5
Net Income (Loss) before Transfers		109		(5)		(27)	 4	 34
Transfers in (out):								
Transfers In		-		-		-	-	-
Transfers Out							 	-
Total Transfers In (Out)							 	 -
Change in Net Assets		109		(5)		(27)	 4	 34
Net Assets - Beginning		4,611		161		(30)	 190	 347
Net Assets - Ending	\$	4,720	\$	156	\$	(57)	\$ 194	\$ 381

#### Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Funds

		ability urance	1 1		tion Unemployment		Dental/ Vision Plan			
Operating Revenues:	Φ.	2.415	Ф	4.000	Ф	255	Ф	11 110	Ф	722
Charges for Services Other Revenues	\$	2,415	\$	4,099	\$	355	\$	11,110	\$	732
Total Operating Revenues		2,415		4,099		355		11,110		732
Operating Expenses: Salaries and Benefits		-		-		-		_		-
Services and Supplies		1,867		4,740		542		14,031		1,125
Depreciation				-				-		-
Total Operating Expenses		1,867		4,740		542		14,031		1,125
Operating Income (Loss)		548		(641)		(187)		(2,921)		(393)
Non-operating Revenues (Expenses):										
Gain (Loss) on Sale of Fixed Assets		_		-		_		-		_
Changes in Designated Reserve		673		(441)		-		(438)		8
Interest - Income		79		140		5		107		36
Total Non-Operating Revenues		752		(301)		5		(331)		44
Net Income (Loss) before Transfers		1,300		(942)		(182)		(3,252)		(349)
Transfers in (out):										
Transfers In		-		-		-		-		-
Transfers Out		-		_						_
Total Transfers In (Out)		<u> </u>								
Change in Net Assets		1,300		(942)		(182)		(3,252)		(349)
Net Assets - Beginning		1,585		3,382		265		4,475		1,863
Net Assets - Ending	\$	2,885	\$	2,440	\$	83	\$	1,223	\$	1,514

#### Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Funds

	edical practice	Auto	Information Systems		Total
Operating Revenues:					
Charges for Services	\$ 211	\$ 435	\$	1,241	\$ 23,951
Other Revenues		_			 2
Total Operating Revenues	 211	 435		1,241	 23,953
Operating Expenses:					
Salaries and Benefits	_	_		1,137	1,816
Services and Supplies	81	147		397	24,836
Depreciation	-	-		17	811
Total Operating Expenses	81	147		1,551	27,463
Operating Income (Loss)	 130	 288		(310)	 (3,510)
Non-operating Revenues (Expenses):					
Gain (Loss) on Sale of Fixed Assets	_	_		_	93
Changes in Designated Reserve	-	-		45	(168)
Interest - Income	13	35		(3)	473
Total Non-Operating Revenues	13	35		42	398
Net Income (Loss) before Transfers	143	323		(268)	(3,112)
Transfers in (out):					
Transfers In	_	_		-	-
Transfers Out	_	_		_	-
Total Transfers In (Out)		-		-	-
Change in Net Assets	 143	323		(268)	(3,112)
Net Assets - Beginning	619	 1,604		175	 19,247
Net Assets - Ending	\$ 762	\$ 1,927	\$	(93)	\$ 16,135

#### Combining Statement of Cash Flows Internal Service Funds

	Garage perating	entral licating
Cash flows from operating activities:		
Cash received from users	\$ 2,462	\$ 326
Cash received from operating activities	3	-
Cash paid to suppliers	(1,300)	(197)
Cash paid to employees	(433)	(141)
Cash paid for operating activities	 	 - (18)
Net cash provided (used) by operating activities	 732	 (12)
Cash flows from capital and related financing activities:		
Acquisition of capital assets	(667)	(144)
Proceeds from sale of equipment	92	-
Net cash provided (used) by capital and related financing activities	(575)	(144)
Cash flows from investing activities:		
Interest received	 49	2
Net increase (decrease) in cash and cash equivalents	206	(154)
Cash and cash equivalents - beginning	 2,199	124
Cash and cash equivalents - ending	\$ 2,405	\$ (30)
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:		
Operating Income (Loss)	\$ (9)	\$ (17)
Adjustments to reconcile operating income (loss) to net		
cash provided (used) by operating activities:		
Depreciation expense	764	9
Decrease (Increase) in accounts receivable	-	-
Decrease (Increase) in interest receivable	(3)	-
Decrease (Increase) in prepaid expenses	(2)	(8)
Decrease (Increase) in due from other funds	(19)	6
Increase (Decrease) in accounts payable	7	(1)
Increase (Decrease) in accrued liabilities	3	(3)
Increase (Decrease) in due to other funds	(8)	2
Increase (Decrease) in insurance loss expense	-	-
Increase (Decrease) in compensated absences	(1)	 _
Total adjustments	741	5
Net cash provided (used) by operating activities	\$ 732	\$ (12)

#### Combining Statement of Cash Flows Internal Service Funds

### For the Fiscal Year Ended June 30, 2004

	Cent	ralized				
		Mail System		Flood		omm.
	Sy			ontrol	Services	
Cash flows from operating activities:						440
Cash received from users	\$	446	\$	-	\$	119
Cash received from operating activities		- (100)		-		6
Cash paid to suppliers		(420)		-		(3)
Cash paid to employees		(44)		-		(66)
Cash paid for operating activities		(65)		-		
Net cash provided (used) by operating activities		(83)				56
Cash flows from capital and related financing activities:						
Acquisition of capital assets		-		-		-
Proceeds from sale of equipment		-		-		-
Net cash provided (used) by capital and related financing activities		-		-		
Cash flows from investing activities:						
Interest received		-		4		5
Net increase (decrease) in cash and cash equivalents		(83)		4		61
Cash and cash equivalents - beginning		(9)		189		214
Cash and cash equivalents - ending	\$	(92)	\$	193	\$	275
Reconciliation of operating income (loss) to net cash						
provided (used) by operating activities:						
Operating Income (Loss)	\$	(27)	\$	-	\$	29
Adjustments to reconcile operating income (loss) to net						
cash provided (used) by operating activities:						
Depreciation expense		-		-		20
Decrease (Increase) in accounts receivable		-		-		8
Decrease (Increase) in interest receivable		-		-		(1)
Decrease (Increase) in prepaid expenses		36		-		-
Decrease (Increase) in due from other funds		(27)		-		(1)
Increase (Decrease) in accounts payable		-		-		-
Increase (Decrease) in accrued liabilities		1		-		1
Increase (Decrease) in due to other funds		(65)		-		-
Increase (Decrease) in insurance loss expense		-		-		-
Increase (Decrease) in compensated absences		(1)		-		-
Total adjustments		(56)		_		27
Net cash provided (used) by operating activities	\$	(83)	\$		\$	56

#### Combining Statement of Cash Flows Internal Service Funds

		Liability Insurance		Workers' Compensation Benefits		Unemployment Insurance	
Cash flows from operating activities: Cash received from users	\$	2,415	\$	4,098	\$	355	
Cash received from operating activities	Ψ	-, 113	Ψ	-	Ψ	-	
Cash paid to suppliers		(1,817)		(4,740)		(425)	
Cash paid to employees		-		-		-	
Cash paid for operating activities		_				(59)	
Net cash provided (used) by operating activities		598		(642)		(129)	
Cash flows from capital and related financing activities:							
Acquisition of capital assets		-		-		-	
Proceeds from sale of equipment		-		-		-	
Net cash provided (used) by capital and related financing activities		-				-	
Cash flows from investing activities:							
Interest received		79		140		5	
Net increase (decrease) in cash and cash equivalents		677		(502)		(124)	
Cash and cash equivalents - beginning		4,047		7,860		337	
Cash and cash equivalents - ending	\$	4,724	\$	7,358	\$	213	
Reconciliation of operating income (loss) to net cash		_		_			
provided (used) by operating activities:		- 40		( < 4.4 \)		(4.0=)	
Operating Income (Loss)	\$	548	\$	(641)	\$	(187)	
Adjustments to reconcile operating income (loss) to net							
cash provided (used) by operating activities:  Depreciation expense							
Decrease (Increase) in accounts receivable		_		-		-	
Decrease (Increase) in interest receivable		(8)		(1)		_	
Decrease (Increase) in prepaid expenses		(0)		-		_	
Decrease (Increase) in due from other funds		_		_		_	
Increase (Decrease) in accounts payable		58		_		(59)	
Increase (Decrease) in accrued liabilities		673		441		-	
Increase (Decrease) in due to other funds		-		=		-	
Increase (Decrease) in insurance loss expense		(673)		(441)		117	
Increase (Decrease) in compensated absences		<u>-</u>		<u>-</u>			
Total adjustments		50		(1)		58	
Net cash provided (used) by operating activities	\$	598	\$	(642)	\$	(129)	

#### Combining Statement of Cash Flows Internal Service Funds

		Medical Plan	Dental/ Vision Plan		Medical Malpractice	
Cash flows from operating activities:  Cash received from users	\$	11,071	\$	734	\$	209
Cash received from operating activities	Φ	79	Φ	734	Ф	209
Cash paid to suppliers		(13,951)		(1,125)		(80)
Cash paid to employees		-		-		-
Cash paid for operating activities		_		_		_
Net cash provided (used) by operating activities		(2,801)		(391)		129
Cash flows from capital and related financing activities:						
Acquisition of capital assets		=		=		-
Proceeds from sale of equipment		-		-		-
Net cash provided (used) by capital and related financing activities		-		-		-
Cash flows from investing activities:						
Interest received		107		36		13
Net increase (decrease) in cash and cash equivalents		(2,694)		(355)		142
Cash and cash equivalents - beginning		5,878		1,912		616
Cash and cash equivalents - ending	\$	3,184	\$	1,557	\$	758
Reconciliation of operating income (loss) to net cash						
provided (used) by operating activities:						
Operating Income (Loss)	\$	(2,921)	\$	(393)	\$	130
Adjustments to reconcile operating income (loss) to net						
cash provided (used) by operating activities:						
Depreciation expense  Decrease (Increase) in accounts receivable		-		=		-
Decrease (Increase) in accounts receivable  Decrease (Increase) in interest receivable		- 7		2		(1)
Decrease (Increase) in interest receivable  Decrease (Increase) in prepaid expenses		-				(1)
Decrease (Increase) in due from other funds		32		1		_
Increase (Decrease) in accounts payable		81		_		_
Increase (Decrease) in accrued liabilities		438		9		_
Increase (Decrease) in due to other funds		-		(1)		_
Increase (Decrease) in insurance loss expense		(438)		(9)		_
Increase (Decrease) in compensated absences		-		-		-
Total adjustments		120		2		(1)
Net cash provided (used) by operating activities	\$	(2,801)	\$	(391)	\$	129

#### Combining Statement of Cash Flows Internal Service Funds

	1	Auto	ormation ystems	Total
Cash flows from operating activities:				 
Cash received from users	\$	431	\$ 1,241	\$ 23,907
Cash received from operating activities		-	252	340
Cash paid to suppliers		(135)	(397)	(24,590)
Cash paid to employees		-	(1,137)	(1,821)
Cash paid for operating activities			 (48)	(172)
Net cash provided (used) by operating activities		296	(89)	(2,336)
Cash flows from capital and related financing activities:				
Acquisition of capital assets		-	-	(811)
Proceeds from sale of equipment			 45	137
Net cash provided (used) by capital and related financing activities		-	45	(674)
Cash flows from investing activities:				
Interest received		35	(3)	472
Net increase (decrease) in cash and cash equivalents		331	(47)	(2,538)
Cash and cash equivalents - beginning		1,597	 (115)	 24,849
Cash and cash equivalents - ending	\$	1,928	\$ (162)	\$ 22,311
Reconciliation of operating income (loss) to net cash				
provided (used) by operating activities:				
Operating Income (Loss)	\$	288	\$ (310)	\$ (3,510)
Adjustments to reconcile operating income (loss) to net				
cash provided (used) by operating activities:				
Depreciation expense		_	16	809
Decrease (Increase) in accounts receivable		-	-	8
Decrease (Increase) in interest receivable		(4)	-	(9)
Decrease (Increase) in prepaid expenses		-	-	26
Decrease (Increase) in due from other funds		-	234	226
Increase (Decrease) in accounts payable		-	(24)	62
Increase (Decrease) in accrued liabilities		-	13	1,576
Increase (Decrease) in due to other funds		12	(23)	(83)
Increase (Decrease) in insurance loss expense		-	-	(1,444)
Increase (Decrease) in compensated absences		-	 5	 3
Total adjustments		8	221	1,174
Net cash provided (used) by operating activities	\$	296	\$ (89)	\$ (2,336)



CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS



#### **Capital Assets Used in the Operation of Government Funds Schedule by Source\*** June 30, 2004

Governmental fi	unds capi	tal assets:
-----------------	-----------	-------------

Governmental funds capital assets:	
Land	\$ 2,047
Construction in progress	4,785
Infrastructure	67,994
Structures and Improvements	51,591
Vehicles	2,948
Furniture and Equipment	24,769
Total governmental funds capital assets	\$ 154,134
Investments in governmental funds capital assets by source:	
General Fund	\$ 132,655
Special Revenue Funds	20,224
Capital Projects Funds	1,355
Total governmental funds capital assets	\$ 154,234

<sup>\*</sup> This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

#### Capital Assets Used in the Operation of Government Funds Schedule by Function and Activity\* June 30, 2004

	Land	estruction Progress	Infi	rastructure	tructures	Ve	hicles	urniture Equipment	Total
General Government	\$ 1,923	\$ 4,785	\$	67,994	\$ 31,077	\$	30	\$ 2,148	\$ 107,957
Public Protection	15	-		-	17,760		758	7,932	26,465
Public Ways and Facilities	38	-		-	758		1,019	7,719	9,534
Health & Sanitation	14	-		-	1,974		613	4,102	6,703
Public Assistance	-	-		-	-		511	2,773	3,284
Education	57	 			 122		17	95	 291
Total governmental funds capital assets	\$ 2,047	\$ 4,785	\$	67,994	\$ 51,691	\$	2,948	\$ 24,769	\$ 154,234

<sup>\*</sup> This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

#### Capital Assets Used in the Operation of Government Funds Schedule of Changes By Function and Activity\* Year Ended June 30, 2004

	Balance July 1, 2003	Additions	Deletions	Balance June 30,2004			
General Government	\$ 102,529	\$ 12,393	\$ 6,965	\$ 107,957			
Public Protection	26,074	434	43	26,465			
Public Ways and Facilities	12,015	226	2,707	9,534			
Health & Sanitation	3,807	2,959	63	6,703			
Public Assistance	2,780	511	7	3,284			
Education	201	639	549	291			
Total governmental funds capital assets	\$ 147,406	\$ 17,162	\$ 10,334	\$ 154,234			

<sup>\*</sup> This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.





### **SINGLE AUDIT SECTION**

- Independent Auditor Letters
- Schedule of Expenditures of Federal Awards
- Schedule of Findings and Questioned Costs
- Status of Prior Year Findings and Questioned Costs



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# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors County of Imperial, California

We have audited the financial statements of County of Imperial, California, as of and for the year ended June 30, 2004, and have issued our report thereon dated March 29, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether County of Imperial, California's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in accompanying schedule of findings and questioned costs as item 04-1.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered County of Imperial, California's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Hutchison and Bloodgood LLP

March 29, 2005



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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Supervisors County of Imperial, California

#### Compliance

We have audited the compliance of County of Imperial, California, with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2004. County of Imperial, California's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of County of Imperial, California's management. Our responsibility is to express an opinion on County of Imperial, California's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about County of Imperial, California's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on County of Imperial, California's compliance with those requirements.

As described in item 04-1 in the accompanying schedule of findings and questioned costs, County of Imperial, California, did not comply with requirements regarding reporting for the Community Development Block Grant program. Compliance with such requirements is necessary, in our opinion, for the County of Imperial, California, to comply with requirements applicable to that program. In our opinion, except for the noncompliance described in the preceding paragraph, the County of Imperial, California, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

#### Internal Control Over Compliance

The management of County of Imperial, California, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered County of Imperial, California's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect County of Imperial, California's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as item 04-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that none of the reportable conditions described above is a material weakness.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of County of Imperial, California as of and for the year ended June 30, 2004, and have issued our report thereon dated March 29, 2005. Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended for the information of the audit committee, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Hutchison and Bloodgood LLP

March 29, 2005

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
U.S. DEPARTMENT OF COMMERCE			
Economic Devlopment - Planning Asst.	11.302	07-85-05455	60,000
CA Technology Trade & Commerce	11.302	CO1-0161	23,890
	:	Subtotal 11.302	83,890
Defense Logistics Agency-PTAC	12.002	SP48000-04-2-0352	42,830
		Subtotal 12.002	42,830
Enterprise Communities		DSS # C 14041	16,960
North American Develop. Bank		2001-029-CA-TA	32,985
CA Workforce Investment Board		M 386361	35,000
TOTAL DEPARTMENT OF COMMERCE			211,665
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  Housing and Community Development CDBG GRANTS  * Financial Stage Engineering	14.228		480,336
TOTAL DEPARTMENT OF HOUSING AND URB	AN DEVELOPN	IENT	480,336
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed Through State Department of Health Services:			
Project Grants and Cooperative Agreements for Tuberculosis Control Programs	93.116	02-25043	111,187
	:	Subtotal 93.116	111,187
Immunization	93.268	02-25163	186,527
	;	Subtotal 93.268	186,527
I.C. Ryan White CARE Consortia	93.917	00-91667	60,352
	;	Subtotal 93.917	60,352

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
Passed Through State Department of Health Services (cont):			
AIDS Master Grant Case Management	93.940	01-15075	51,423
AIDS Master Grant Bridge	93.940	01-15075	21,073
AIDS Master Grant High Risk Women	93.940	01-15075	87,662
		Subtotal 93.940	160,158
Maternal and Child Health Service Block Grant:			
MCH Coordinator/PH Nutritionist/AFLP	93.994	200013	154,465
		Subtotal 93.994	154,465
Medi-Cal Admin. (MAA)		02-25129	369,443
Childhood Lead Posioning		02-25043	8,215
Community Access Program		G92OA00124-03-01	795,652
California Children Service (CCS)			80,151
Targeted Case Management		00-9492	165,256
Child Health Disb. (CHDP)			118,930
		Subtotal	1,537,647
Border Health Initiative	93.1101L	1HIOMC00005-1	110,185
		Subtotal 93.1101L	110,185
Total State Dept. of Health			2,320,521
Passed Through State Department of Alcohol and Drug Programs:			
Alcohol and Drug Abuse and Mental Health Services Block Grant:			
Vista Sands Children's Intensive Day Treatment Program	93.958		350,184
		Subtotal 93.958	350,184

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
Passed Through State Department of Alcohol and Drug Programs (cont):			
Stewart B. McKinney/Homeless	93.150		30,838
		Subtotal 93.150	30,838
Club Live	93.959		3,000
Friday Night Live	93.959		3,000
Drug Abuse	93.959	SCC 13(03/04)	1,057,530
		Subtotal 93.959	1,063,530
Federal Medi-Cal	93.778	SCC 13(03/04)	705,811
		Subtotal 93.778	705,811
Total State Dept. of Alcohol & Drug Programs			2,150,363
Passed Through State Department of Social Services:			
*Child Support Enforcement	93.563		3,461,757
		Subtotal 93.563	3,461,757
*TANF Temporary Need	93.558		10,263,901
*Asst. Payments-Maint. Assist.	93.558		10,744,811
		Subtotal 93.558	21,008,712
Total State Dept. of Social Services			24,470,469
Passed Through State Department Office of Aging:			
Title VII-B Elder Abuse Prev.	93.041	FF 0304-24	2,999
		Subtotal 93.041	2,999
Title VII-A Ombudsman	93.042	FF 0304-24	18,211
		Subtotal 93.042	18,211

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
Passed Through State Department Office of Aging (cont):			
Title III F - Disease Prevention	93.043	FF 0304-24	13,146
		Subtotal 93.043	13,146
Title III B - Support Services Senior Centers	93.044	FF 0304-24	194,159
		Subtotal 93.044	194,159
Title III C-1 & C-2	93.045	FF 0304-24	294,236
		Subtotal 93.044	294,236
Title III E Family Caregiver Service	93.052	FF 0204-24	81,613
		Subtotal 93.052	81,613
Total State Dept. of Aging			604,364
TOTAL DEPARTMENT OF HEALTH AND HUMAN SERVICES			29,545,717
U.S. DEPARTMENT OF LABOR  Passed Through State Department of Employment Development:			
Steps to Success	17.249	AZ10137GL	4,302,115
		Subtotal 17.249	4,302,115
STAR Grant	17.255	AZ11331GM	466,070
		Subtotal 17.255	466,070
One Stop Career Center Initiative	17.257		4,812,185
		Subtotal 17.257	4,812,185
*Workforce Investment Act	17.258		4,343,040
		Subtotal 17.258	4,343,040
School to Work Program	17.249	U-7817-9-00-88-60	221,791
		Subtotal 17.249	221,791

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
Passed Through State Department of Employment Development (cont):			
Youth Opportunity Grant	17.263	Subtotal 17.263	50,959 50,959
TOTAL DEPARTMENT OF LABOR			14,196,160
U.S. DEPARTMENT OF TRANSPORTATION  Passed Through State Department of  Transportation:			
Highway Planning & Construction:			
Resurface Various County Roads	20.205	1603	103,423
		Subtotal 20.205	103,423
Rehabilitate Airport/Runway	20.106	DTFA08-01-C-21409	115,721
Rehabilitate Airport	20.106	DTFA08-00-C-21331	19,230
Master Plan	20.106	DTFA08-00-C-21303	19,127
Airport Security	20.106	SD 1542-131-07	98,616
		Subtotal 20.106	252,694
TOTAL U.S. DEPARTMENT OF TRANSPORTATION	I		356,117
U.S. DEPARTMENT OF AGRICULTURE			
USDA, RBEG	10.769	USDA RBEG	49,000
USDA, Micro Lending	10.769	USDA Micro	24,448
USDA, POE Colonia Sewer	10.769	USDA POE Sewer	21,576
		Subtotal 10.769	95,024

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
U.S. Department of Agriculture (cont):			
USDA-Exotic New Castle Disease	10.205	03-9706-0517-CA	4,142
		Subtotal 10.205	4,142
USDA - Heber Public Utilities		040130956000924G1C17	100,000
		Subtotal	100,000
Passed Through State Department of Social Services:			
*Food Stamps	10.551		15,894,331
		Subtotal 10.551	15,894,331
Passed Through State Department Office of Aging:			
Title III C-1 & C-2 USDA	93.045	FF 0304-24	66,829
		Subtotal 93.045	66,829
TOTAL U.S. DEPARTMENT OF AGRICULTURE			16,160,326
FEDERAL EMERGENCY MANAGEMENT AGENCY			
Passed Through State Office of Emergency Services:			
State Domestic Prepardness Equip.	16.007	2003-0035	30,691
		Subtotal 16.007	30,691
Assistance to Firefighters	83.554	EMW-2003-FG-08826	311,008
		Subtotal 83.554	311,008
Homeland Security Grant	97.004	2002-TE-CX-0133	103,826
Homeland Security Grant	97.004	2003-0035	325,457
Homeland Security Grant	97.004	2003-0167	206,120
Homeland Security Grant	97.004	2003-0313	88,478
		Subtotal 97.004	723,881
TOTAL EMERGENCY MANAGEMENT AGENCY *Major Program	98		1,065,580

Federal Grant/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
U.S. DEPARTMENT OF JUSTICE  Passed Through State Office of Criminal Justice:			
Victim/Witness Natl Child Alliance	16.547		229,962
		Subtotal 16.579	229,962
Office of Criminal Justice Planning Special Prosecutions Unit	16.579	AM 87010130-00	273,345
		Subtotal 16.579	273,345
Drug Court Program	16.585		62,023
		Subtotal 16.585	62,023
OCJP VAWVP	16.588		134,112
		Subtotal 16.588	134,112
Local Law Enforcement Block Grant	16.592		66,948
		Subtotal 16.592	66,948
H.I.D.T.A. Grant - Sheriff	16.0		971,517
H.I.D.T.A. Grant - DA	16.0		126,141
		Subtotal 16.0	1,097,658
COPS Technology Grant	16.710	2003CKWX0015	496,750
		Subtotal 16.710	496,750
Southwest Border Protection Initiative			1,467,500
TOTAL U.S. DEPARTMENT OF JUSTICE  DEPARTMENT OF INTERIOR			3,828,298
Fish and Wildlife Coordination Grant		00-FG-30-0053	5,093
TOTAL DEPARTMENT OF INTERIOR		Total	5,093

Federal Grant/Pass-Through Grantor/ Program Title	C.F.D.A. Number	Pass-Through Grantor's Number	Program Expenditures
OFFICE OF LIBRARY SERVICES			
Passed Through CA State Library			
LSTA Grant	45.31		7,496
TOTAL OFFICE OF LIBRARY SERVICES			7,496
TOTAL FEDERAL ASSISTANCE			65,856,788

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS For The Year Ended June 30, 2004

#### **SECTION I – SUMMARY OF AUDITORS' RESULTS**

#### Financial Statements

Type of auditors' report issued: Internal control over financial reporting:	Unqualified
Material weakness(es) identified?	yes X none reported
Reportable condition(s) identified not considered to be material weaknesses?	yes <u>X</u> no
Noncompliance material to financial statements noted?	yes <u>X</u> no
Federal Awards	
Internal Control over major programs: Material weakness(es) identified? Reportable condition(s) identified	yes <u>X</u> no
not considered to be material weaknesses?	yes <u>X</u> none reported
Type of auditors' report issued on compliance for major programs:	Unqualified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?	_X_ yes no
Identification of major programs:	
CFDA Number(s)	Name of Federal Program or Cluster
10.551 14.228 17.249 17.257 17.258 93.558 93.563	Food Stamps Community Development Block Grant Steps to Success One Stop Career Center Initiative Workforce Investment Act TANF Temporary Need Child Support Enforcement
Dollar threshold used to distinguish between Type A and Type B programs:	\$1,975,704
Auditee qualified as low-risk auditee?	yes <u>X</u> no

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS For The Year Ended June 30, 2004

<u>CONDITION</u> <u>RECOMMENDATION</u> <u>STATUS</u>

#### **FINDING #04-1**

PASSED THROUGH STATE
DEPARTMENT OF HOUSING
AND COMMUNITY
DEVELOPMENT –
Community Development Block
Grant
(14.228)

**Criteria** – Under the grant agreement payroll costs are to be allocated to the programs individuals worked on.

Community Development Block
Grant
(14.228)

Condition – In the course of our audit it came to our attention that the Imperial County Auditor/Controller's office performed an internal audit which disclosed instances when employees were told by the former Executive Director to charge time worked on closed grants to open grants.

**Effect** – Noncompliance with grant requirements.

**Cause** – According to the Auditor/Controller's office, the Executive Director had employees charge their time to open grants, in order to maintain the department's budget.

**Recommendation** – The County needs to ensure that time sheets reflect actual time spent by employees on each grant. Management needs to instruct employees to properly report their time spent on each project they work on.

**Management Response** – Management has directed employees to properly allocate their time to all programs regardless if they are open or closed. Management also informed us they review the time cards for accuracy and inquire of employees what was done with the time they spent on the program.

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## STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS For The Year Ended June 30, 2004

<u>CONDITION</u> <u>RECOMMENDATION</u> <u>STATUS</u>

There are no prior year findings.

## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended June 30, 2004

### Note 1. Summary of Significant Accounting Policies

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the County of Imperial and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.