

AUDITOR-CONTROLLER- New User Request Form

Date for account to become active:

Department

Changes to an Active User

(check box)

ORG Keys:

New User Information

First Name:

Last Name:

Contact Information

Phone:

Email Address:

Kronos Access

- Manager
- Time Stamp

Manager Access Level

- Supervisory access
- Department Level Access

Central Square Access

- Purchase Requestor
- Purchase Approver
- Inquiry Only
- PAF Input
- PYREEL & PY Reports
- PAF Approver

Authorizing Signature

Date